

Clerk to the Council  
Sarah Gaeta

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27<sup>th</sup> January 2021

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summonsed to attend**

**THE PARISH COUNCIL MEETING TO BE HELD ONLINE VIA MICROSOFT TEAMS ON  
MONDAY 1<sup>ST</sup> FEBRUARY 2021 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

Clerk to the Council

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## **A G E N D A**

**20/161** Apologies for absence

**20/162** Minutes of the Parish Council Meeting held on 11<sup>th</sup> January 2021 to be taken as read and signed as a correct record by the Chairman.

**20/163** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**20/164 Essex County Councillor Update** *5 minutes*  
To receive an update from ECC Councillor Derrick Louis.

**20/165 Braintree District Councillor Update** *5 minutes*

**20/166 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

*Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, there will be no physical meeting. Therefore, all communications will be conducted electronically. The link to join the meeting will be published on the website on the day of the meeting: <https://www.hatfieldpeverelpc.com/parish-council-meetings/monthly-meeting-agendas/>*

**20/167 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.

- 20/168 Burial Ground** *2 minutes*  
Report of interments and memorials.
- 20/169 Planning** *10 minutes*  
The following applications to be considered:  
**21/00024/HH** – Single-storey rear extension at 15 Chestnut Avenue, Hatfield Peverel.  
**20/02227/HH** – Single-storey side extension at Gables, Church Road, Hatfield Peverel.  
**20/02214/OUT** – Demolition of garage and erection of six double bed, single-storey motel rooms at the Swan Inn Public House, The Street, Hatfield Peverel.
- 20/170 Finance and General Purposes** *10 minutes*  
To receive the January budget update.  
  
To receive an update on the progress of the Locality Fund grants.
- 20/171 Environment** *10 minutes*  
**Motion:** The Parish Council to purchase three litter bins from Glasdon (costs to be confirmed at the meeting), to be held as reserve stock.  
  
To discuss and decide whether the Parish Council will continue with the Parish Paths Partnership with Essex County Council Highways (for vegetation cutting) from 2021 onwards.  
  
To receive an update on the duck pond project.
- 20/172 Community Park** *5 minutes*  
To receive an update on Community Park matters.
- 20/173 Village Hall** *10 minutes*  
To receive an update on Village Hall/Sole Trustee progress.
- 20/174 ‘Tommy’ Silhouette** *10 minutes*  
To discuss and decide on the purchase of a ‘Tommy’ Silhouette from the Royal British Legion.
- 20/175 Accounts for Payment** *2 minutes*  
To agree the accounts for payment for January 2021.
- 20/176 General Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 29<sup>th</sup> January.*

**Date of next Parish Council Meeting – Monday 1<sup>st</sup> March 2021**