

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP

Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

7th April 2021

To: Members of Hatfield Peverel Parish Council

You are hereby summonsed to attend

**THE PARISH COUNCIL MEETING TO BE HELD ONLINE VIA MICROSOFT TEAMS ON
MONDAY 12TH APRIL 2021 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

20/194 Apologies for absence

20/195 Minutes of the Parish Council Meeting held on 1st March 2021 to be taken as read and signed as a correct record by the Chairman.

20/196 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

20/197 Essex County Councillor Update 5 minutes
To receive an update from ECC Councillor Derrick Louis.

20/198 Braintree District Councillor Update 5 minutes

20/199 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

Under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, there will be no physical meeting. Therefore, all communications will be conducted electronically. The link to join the meeting will be published on the website on the day of the meeting: <https://www.hatfieldpeverelpc.com/parish-council-meetings/monthly-meeting-agendas/>

20/200 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

20/201 Burial Ground *2 minutes*
Report of interments and memorials.

20/202 Planning *10 minutes*

The following applications to be considered:

21/00156/HH – Retention of single-storey detached log cabin at 39 New Road, Hatfield Peverel.

21/00781/HH – Two-storey side extension at 17 Priory Farm Road, Hatfield Peverel.

21/00054/FUL – Proposed bin enclosure at garage 2829 Swan Close, Hatfield Peverel.

21/00903/DAC – Application for approval of details as reserved by condition 4 of approved application 20/00920/FUL at Arundel House, The Street, Hatfield Peverel.

21/00884/PLD – Proposed single-storey rear extension at 3 Birkdale Rise, Hatfield Peverel.

21/00428/HH – Erection of single-storey shed to rear of garden at 2 Denham Cottages, Ulting Road, Hatfield Peverel.

The following applications to be noted:

21/00676/TPO – Tree works at 51 Willow Crescent, Hatfield Peverel.

21/00793/TPO – Tree works at 1 The Pines, Hatfield Peverel.

21/00733/TPO – Tree works at 1 Elizabeth Way, Hatfield Peverel.

21/01076/TPO – Tree works at 7 The Pines, Hatfield Peverel.

To note the Neighbourhood Development Plan committee's response to the minor amendments to application 20/01906/REM.

20/203 Finance and General Purposes *15 minutes*
To receive the March budget update.

To receive the breakdown of expenditure to date from the £10k allocated to the village hall transfer process.

To note the installation of a defibrillator and cabinet at the village hall at a cost of £257.

To note the increase of one spinal column point (to SCP 34) to the Clerk's salary as per employment contract, effective 1st April 2021.

20/204 Neighbourhood Development Plan *5 minutes*

Motion: The Parish Council to seek Rebuilding Heritage consultant advice (free of charge) in order to reinstate the NDP's Heritage Policy.

20/205 Environment *5 minutes*
To discuss recent activities at the duck pond and identify mitigation measures.

20/206 Traffic *10 minutes*

Motion: The Parish Council to complete and endorse an application to the Local Highways Panel for installation of rumble strips on both approaches to the railway bridge in Station Road/Terling Road.

To discuss and decide whether to temporarily suspend further parking permit increases for Hadfelda Square car park.

20/207 KBMG/Football Club *15 minutes*

Motion: The Parish Council to approve the Football Club's proposal to install an irrigation system at the KBMG site.

Motion: The Parish Council to approve the Football Club's proposal to site a storage container on the KBMG site.

To nominate a Parish Councillor to join the Football Club Committee, if acceptable to the Club.

- | | |
|---|-------------------|
| 20/208 Village Hall Car Park | <i>10 minutes</i> |
| To discuss the village hall car park – is it fit for purpose? | |
| 20/209 Accounts for Payment | <i>2 minutes</i> |
| To agree the accounts for payment for March 2021 and up to 12 th April 2021. | |
| 20/210 General Announcements | <i>5 minutes</i> |

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 9th April.

Date of next Parish Council Meeting – Wednesday 5th May 2021 (to include Annual Parish Council Meeting)