Clerk to the Council

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11th January 2024

**To: Members of the Community Events Committee**

**You are hereby summoned to attend**

# THE COMMUNITY EVENTS COMMITTEE MEETING

# TO BE HELD AT THE VILLAGE HALL

# ON TUESDAY 16TH January 2024 AT 7.30 PM

**for the purpose of transacting the following business.**

 CL Truman

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Clerk to the Committee

## A G E N D A

### **23/E46 Apologies for Absence**

### **23/E47** Minutes of the Community Events Committee Meeting held on 5th December 2023 to be taken as read and signed as a correct record by the Chairman.

### **23/E48** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

### **23/E49 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

### **23/E50 Clerk's Report**

To receive and note the update on action points from the last meeting.

### **23/E51 Finance and General Purposes**

To receive an update on the budget and accounts.

### **23/E52 Christmas in the Park**

1. Debrief of event.
2. To confirm date of Christmas in the Park 2024.

### **23/E53 Party in the Park**

1. To discuss and agree location using site plan.
2. To discuss and agree bands and entertainment and approve any expenditure resulting from this discussion.
3. To discuss vendors and stall holders required.

### **23/E54 General Information**

###  To raise any matters for the next agenda.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 15th January 2024.*