

Clerk to the Council
Sarah Gaeta

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28th May 2024

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 3RD JUNE 2024 AT 7.30 PM**

for the purpose of transacting the following business.

S L Gaeta

Clerk to the Council

AGENDA

24/27 Apologies for Absence

24/28 Minutes of the Parish Council Meetings held on 13th May 2024 to be taken as read and signed as a correct record by the Chairman.

24/29 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/30 Essex County Councillor Update *5 minutes*

24/31 Braintree District Councillor Update *5 minutes*

24/32 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

24/33 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

24/34 Finance and General Purposes *20 minutes*

- (a) To review and adopt the new Code of Conduct, in line with Braintree District Council.
- (b) To review and adopt the new Financial Regulations.
- (c) To grant permission in principle for the use of the recreation ground for a wedding ceremony.

24/35 Traffic	<i>5 minutes</i>
To receive an update on traffic matters.	
24/36 Neighbourhood Development Plan	<i>5 minutes</i>
To receive an update on the NDP.	
24/37 Environment	<i>10 minutes</i>
To discuss and agree an alteration to the schedule of works under the Grounds Maintenance contract.	
24/38 Stone Path Meadow	<i>5 minutes</i>
To receive an update on Stone Path Meadow.	
24/39 Section 106 Funds	<i>5 minutes</i>
To receive an update on S106 funds and projects.	
24/40 Communications	<i>5 minutes</i>
To receive an update on communications.	
24/41 Keith Bigden Memorial Ground	<i>5 minutes</i>
To receive an update on the KBMG.	
24/42 Youth Services	<i>5 minutes</i>
To receive an update on youth services.	
24/43 Accounts for Payment	<i>2 minutes</i>
To agree the accounts for payment for May 2024.	
24/44 Announcements	<i>5 minutes</i>

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 31st May.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 1st July