

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865

Email: parishclerk@hatfieldpeverelpc.com

17th June 2024

To: Members of the Community Park Committee

You are hereby summoned to attend

**THE COMMUNITY PARK COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 24TH JUNE 2024 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

1. **Apologies for Absence**
2. Minutes of the Community Park Committee Meeting held on 28th May 2024 to be taken as read and signed as a correct record by the Chairman.
3. Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors and Committee Members are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
4. **Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max
5. **Finance**
To receive an update on ring fenced funds held.
6. **Management of the Site**
 - (a) To finalise the scope of works for the creation of a path and receive an update on route marking.
 - (b) To determine a scope of work for a car park, along with identifying any funding and allocating opening days and times.
 - (c) To receive feedback from the site visit with Place Services.
 - (d) To discuss and decide on the management of the willow tree area.
 - (e) To receive feedback from the meeting with the Fishing Club.
 - (f) To consider nominating a project under the Community Payback scheme.
 - (g) To consider and agree plans for an open day/guided walk.
 - (h) To finalise plans for opening the area up.
7. **Matters for the next agenda**
To propose matters for the next agenda.