

HATFIELD PEVEREL PARISH COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING

HELD ON MONDAY 1ST JULY 2019 at 7.00PM

IN MEETING ROOM 2 AT THE VILLAGE HALL

Present: Cllr T Munt
Cllr M Weale
Cllr C Dervish
Cllr K Gallifant
Cllr M Elliston

19/P1 Election of Chairman

Cllr Weale opened the meeting in the absence of a Chairman.

IT WAS RESOLVED THAT Cllr Kevin Gallifant be appointed as Chairman.

19/P2 Election of Vice Chairman

IT WAS RESOLVED THAT Cllr Charley Dervish be appointed as Vice Chairman.

19/P3 Apologies for Absence

Apology for absence received from Cllr Wallace.

19/P4 Minutes

The Minutes of the Personnel Committee meeting held on 4th February 2019 were signed as a correct record by the Chairman.

19/P5 Declarations of Interest

None were declared.

19/P6 Staff change of hours

IT WAS RESOLVED THAT the Parish Council to exclude the press and public to progress staffing issues referenced in confidential report dated 20th June 2019.

IT WAS RESOLVED THAT the Parish Council to note and approve the staff change of hours detailed in confidential report dated 20th June 2019 and to appoint Cllr Weale and the Clerk to recruit a new member of litter picking staff for a maximum of 10 hours per month. A review of item 1 will be carried out in November 2019.

19/P7 Public Participation Session

No members of the public were present.

19/P8 IT WAS RESOLVED THAT the Parish Council to note an amendment to the Terms of Reference: the number of members of the Committee has been changed from six to a 'minimum of six' and sub-committee members from three to a 'minimum of three'.

Cllr Peters joined the meeting.

19/P9 To appoint sub-committees

The committee was divided into two sub-committees. One to actively deal with day to day matters (Cllrs Gallifant, Dervish and Elliston) and one to be called on if a dispute arises (Cllrs Munt, Peters and Wallace). Cllr Weale will not sit on a sub-committee due to being Chairman of the Parish Council.

Cllr Weale requested all committee members to consider human resources training. The Clerk informed the meeting of an Employment Overview one day course being held in October. Cllrs Elliston, Gallifant, Weale and Munt expressed an interest.

Meeting closed at 7.25pm