

Clerk to the Council  
Sarah Gaeta

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24<sup>th</sup> June 2024

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 1<sup>ST</sup> JULY 2024 AT 7.30 PM**

**for the purpose of transacting the following business.**

*S L Gaeta*

Clerk to the Council

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## **A G E N D A**

**24/45 Apologies for Absence**

**24/46** Minutes of the Parish Council Meetings held on 3<sup>rd</sup> June 2024 to be taken as read and signed as a correct record by the Chairman.

**24/47** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3<sup>rd</sup> June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**24/48 Essex County Councillor Update** *5 minutes*

**24/49 Braintree District Councillor Update** *5 minutes*

**24/50 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

**24/51 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.

**24/52 Finance and General Purposes** *20 minutes*

- (a) To receive the June budget update.
- (b) To agree a way forward to bring an end to unauthorised trading and overnight parking in the Village Hall car park, and reduce congestion of the car park from use by persons not using the community facilities.
- (c) To further discuss the possibility of extending the village hall car park.

<b>24/53 Traffic</b>	<i>5 minutes</i>
To receive an update on traffic matters.	
<b>24/54 Neighbourhood Development Plan</b>	<i>5 minutes</i>
To receive an update on the NDP.	
<b>24/55 Environment</b>	<i>5 minutes</i>
To appoint Mortimer Contracts to repair the rocking horse at the Nounsley play area and repair to the wet pour surfacing under the carousel at the Strutt Memorial Recreation Ground, at a cost of £645 + VAT.	
<b>24/56 Stone Path Meadow</b>	<i>5 minutes</i>
To appoint a contractor to supply and install a new timber field gate and posts at Stone Path Meadow 3 off of Hilton Drive.	
<b>24/57 Section 106 Funds</b>	<i>5 minutes</i>
To receive an update on S106 projects.	
<b>24/58 Communications</b>	<i>5 minutes</i>
To receive an update on communications.	
<b>24/59 Keith Bigden Memorial Ground</b>	<i>5 minutes</i>
To receive an update on the KBMG.	
<b>24/60 Youth Services</b>	<i>5 minutes</i>
To receive an update on Youth Services.	
<b>24/61 Accounts for Payment</b>	<i>5 minutes</i>
To agree the accounts for payment for June 2024.	
<b>24/62 Announcements</b>	<i>5 minutes</i>

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 28<sup>th</sup> June.  
The timings given above are for the Chairman's guidance.*

**Date of next Parish Council Meeting – Monday 5<sup>th</sup> August**