

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

28th August 2024

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 2ND SEPTEMBER 2024 AT 7.30 PM**

for the purpose of transacting the following business.

S L Gaeta

Clerk to the Council

AGENDA

24/83 Apologies for Absence

24/84 Minutes of the Parish Council Meetings held on 5th August 2024 to be taken as read and signed as a correct record by the Chairman.

24/85 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/86 Essex County Councillor Update *5 minutes*

24/87 Braintree District Councillor Update *5 minutes*

24/88 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

24/89 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

24/90 Finance and General Purposes *10 minutes*
(a) To receive the August budget update.
(b) To note the conclusion of the external audit for the financial year 2023/24.

24/91 Traffic *5 minutes*
To receive an update on traffic matters.

24/92 Neighbourhood Development Plan To receive an update on the NDP.	5 minutes
24/93 Environment To receive an update from the Environment Advisory Group.	5 minutes
24/94 Stone Path Meadow To receive an update on the meadows.	5 minutes
24/95 Section 106 Funds To receive an update on S106 projects.	5 minutes
24/96 Communications To receive an update on communications.	5 minutes
24/97 Keith Bigden Memorial Ground To receive an update on the KBMG.	5 minutes
24/98 Youth Services To receive an update on Youth Services.	5 minutes
24/99 Accounts for Payment To agree the accounts for payment for August 2024.	5 minutes
24/100 Announcements	5 minutes

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 2nd September.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 7th October