

Clerk to the Council  
Sarah Gaeta

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28<sup>th</sup> August 2024

**You are hereby summoned to attend**

**THE PLANNING COMMITTEE MEETING TO BE HELD AT  
THE VILLAGE HALL ON  
MONDAY 2<sup>ND</sup> SEPTEMBER 2024 AT 7.20 PM**

**for the purpose of transacting the following business.**

*SA Gaeta*  
Clerk to the Council

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**AGENDA**

1. Apologies for absence.
2. Minutes of the Planning Committee Meeting held on 5<sup>th</sup> August 2024 to be taken as read and signed as a correct record by the Chairman
3. Declarations of interest (existence and nature) with regard to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3<sup>rd</sup> June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should withdraw from the room and not seek to influence a decision about the matter.
4. Public participation session in respect to items on the Agenda.
5. **24/01849/TPO** – Tree works at 14 Woodham Drive, Hatfield Peverel.