

Clerk to the Council
Sarah Gaeta

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28th June 2023

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 3RD JULY 2023 AT 7.30 PM**

for the purpose of transacting the following business.

S L Gaeta

Clerk to the Council

AGENDA

23/52 Apologies for Absence

23/53 Minutes of the Parish Council Meeting held on 5th June 2023 to be taken as read and signed as a correct record by the Chairman.

23/54 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

23/55 Essex County Councillor Update *5 minutes*
To receive an update from ECC Councillor Derrick Louis.

23/56 Braintree District Councillor Update *5 minutes*

23/57 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

23/58 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

23/59 Burial Ground *2 minutes*
Report of interments and memorials.

23/60 Finance and General Purposes *20 minutes*
(a) To receive the June budget update.
(b) To adopt the Financial Reserves Policy.

- (c) To adopt the Financial Investment Strategy.
- (d) To discuss and decide if the Stone Path Meadow ring-fenced funds will be moved to the CCLA's Public Sector Deposit Fund.
- (e) To note the transfer of the £1,000 contribution to the Community Events bank account, as allocated in the 2023/24 budget.
- (f) To note the cheque payment of £577.50 + VAT made outside of a meeting to Mobile Thrones Ltd for Party in the Park.
- (g) To note the signing of the Wayleave agreement with Gigaclear and payment offered.

23/61 Traffic *5 minutes*
To receive an update on traffic matters.

23/62 Heritage *10 minutes*
(a) To receive an update from the Heritage Warden.
(b) To discuss and agree to place a small plaque by an oak tree on The Green to record the memory of Agnes Waterhouse.

23/63 Neighbourhood Development Plan *5 minutes*
To receive an update on the NDP Review.

23/64 Environment *5 minutes*
To agree to the quote from Uni Play of £1,240 for the relining of the MUGA, as recommended by the Environment Advisory Group from the quotes obtained.

23/65 Stone Path Meadow *5 minutes*
To receive an update on Stone Path Meadow.

23/66 Community Park *5 minutes*
To receive an update on the Community Park.

23/67 Section 106 Funds *10 minutes*
(a) To receive an update on Section 106 funds.
(b) To agree to pay the equipment storage fees that will be incurred due to the request from the events team to delay the start of the Recreation Ground works until after Party in the Park, at a cost of £1,100.
(c) To approve the use of £3,312.71 of S106 monies to install two self-closing gates at the infant play area, as recommended at the recent site visit.

23/68 Communications *5 minutes*
To receive an update on communications.

23/69 Keith Bigden Memorial Ground *10 minutes*
To discuss and decide if permission will be granted for the Football Club to seek to install an all-weather pitch on land already within the lease.

23/70 Permissions *20 minutes*
(a) To grant permission for Essex Inflatables to hold three 'inflatable days' on the Strutt Memorial Recreation Ground during the summer holidays across three Thursdays.
(b) To offer support to the Clerk in her voluntary role as Secretary to the SLCC's Essex Branch.
(c) To discuss the request received for a pizza van to trade in the Hadfelda Square car park for 6 days per week, 8 hours per day.
(d) To discuss and decide if a Council WhatsApp group will be formed.
(e) To discuss the request received by the office cleaning contractor to fund their monthly liability insurance at £6 per month.

23/71 Accounts for Payment

2 minutes

To agree the accounts for payment for June 2023.

23/72 Announcements

5 minutes

Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 30th June.

Date of next Parish Council Meeting – Monday 7th August 2023