

Clerk to the Council  
Sarah Gaeta

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28<sup>th</sup> February 2024

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 4<sup>TH</sup> MARCH 2024 AT 7.30 PM**

**for the purpose of transacting the following business.**

*S L Gaeta*

Clerk to the Council

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**AGENDA**

**23/227 Apologies for Absence**

**23/228** Minutes of the Parish Council Meeting held on 5<sup>th</sup> February 2024 to be taken as read and signed as a correct record by the Chairman.

**23/229** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**23/230 Essex County Councillor Update** *5 minutes*

**23/231 Braintree District Councillor Update** *5 minutes*

**23/232 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

**23/233 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.

**23/234 Finance and General Purposes** *15 minutes*

- (a) To receive the February budget update.
- (b) To consider a request from a resident to use the Strutt Memorial Recreation Ground to erect a teepee for a child's birthday party in August.
- (c) To consider a request for the re-siting of the Air Ambulance charity aluminium can recycling bin to either the Village Hall car park or Hadfelda Square car park.

<b>23/235 Traffic</b>	<i>5 minutes</i>
To receive an update on traffic matters, including the A12 widening.	
<b>23/236 Neighbourhood Development Plan</b>	<i>5 minutes</i>
To receive an update on the NDP.	
<b>23/237 Environment</b>	<i>5 minutes</i>
To receive an update on environmental matters.	
<b>23/238 Stone Path Meadow</b>	<i>5 minutes</i>
To receive an update on Stone Path Meadow.	
<b>23/239 Section 106 Funds</b>	<i>10 minutes</i>
To approve the specification and tender for the Nounsley Play Area project to enable quotes to be sought, if available at the time of the meeting.	
<b>23/240 Communications</b>	<i>10 minutes</i>
(a) To receive an update on the launch of the e-magazine.	
(b) To discuss and adopt the Social Media Strategy.	
<b>23/241 Keith Bigden Memorial Ground</b>	<i>5 minutes</i>
To receive an update on the Keith Bigden Memorial Ground.	
<b>23/242 Youth Services</b>	<i>5 minutes</i>
To receive an update on youth services.	
<b>23/243 Accounts for Payment</b>	<i>2 minutes</i>
To agree the accounts for payment for February 2024.	
<b>23/244 Announcements</b>	<i>5 minutes</i>
<b>23/245 Confidential</b>	<i>10 minutes</i>
<b>Motion:</b> Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider a staff leave request.	

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 1<sup>st</sup> March.  
The timings given above are for the Chairman's guidance.*

**Date of next Parish Council Meeting – Monday 8<sup>th</sup> April 2024**