

Clerk to the Council  
Sarah Gaeta

Parish Council Office  
Community Association Village Hall  
Maldon Road  
Hatfield Peverel  
Essex CM3 2HP

Tel: (01245) 382865

Email: [parishclerk@hatfieldpeverelpc.com](mailto:parishclerk@hatfieldpeverelpc.com)

26<sup>th</sup> May 2023

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 5<sup>TH</sup> JUNE 2023 AT 7.30 PM**

**for the purpose of transacting the following business.**

*S L Gaeta*

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Clerk to the Council

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**AGENDA**

**23/31 Apologies for Absence**

**23/32 Co-option**

To consider the co-option of the following candidates:  
Richard Parker

**23/33** Minutes of the Parish Council Meeting held on 15<sup>th</sup> May 2023 to be taken as read and signed as a correct record by the Chairman.

**23/34** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**23/35 Essex County Councillor Update**

*5 minutes*

To receive an update from ECC Councillor Derrick Louis.

**23/36 Braintree District Councillor Update**

*5 minutes*

**23/37 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.

*3 minutes per person; 15 minutes max*

**23/38 Clerk's Report**

*5 minutes*

To receive and note the update on action points from the last meeting.

- 23/39 Burial Ground** *2 minutes*  
Report of interments and memorials.
- 23/40 Finance and General Purposes** *10 minutes*  
(a) To receive the May budget update.  
(b) **Motion:** To agree to increase the monthly limit of the corporate credit card from £500 to £1,000, in light of the recent change in Financial Regulations 4.1 and 4.5.  
(c) To discuss and decide whether to increase the circulation of The Review to include the new housing developments, for the remaining 2023 editions.
- 23/41 Traffic** *15 minutes*  
(a) To receive an update on traffic matters, including the A12 widening project.  
(b) To discuss the need for additional cycle racks in the village.  
(c) **Motion:** To submit an application to the North Essex Parking Partnership for the extension of the existing yellow lines for up to a further 50 metres on each side of New Road.
- 23/42 Heritage** *5 minutes*  
To receive an update from the Heritage Warden.
- 23/43 Neighbourhood Development Plan** *5 minutes*  
To receive an update on the NDP Review.
- 23/44 Environment** *5 minutes*  
To receive an update on environment matters.
- 23/45 Stone Path Meadow** *5 minutes*  
To receive an update on Stone Path Meadow.
- 23/46 Community Park** *5 minutes*  
To receive an update on the Community Park.
- 23/47 Section 106 Funds** *5 minutes*  
To receive an update on Section 106 funds.
- 23/48 Communications** *5 minutes*  
To receive an update on Communications.
- 23/49 Keith Bigden Memorial Ground** *5 minutes*  
To receive an update on the KBMG.
- 23/50 Accounts for Payment** *2 minutes*  
To agree the accounts for payment for May 2023.
- 23/51 Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 2<sup>nd</sup> June.*

**Date of next Parish Council Meeting – Monday 3<sup>rd</sup> July 2023**