

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

30th July 2024

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 5TH AUGUST 2024 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

24/63 Apologies for Absence

24/64 Co-option

To consider the co-option of Wendy Purser.

24/65 Minutes of the Parish Council Meetings held on 1st July 2024 to be taken as read and signed as a correct record by the Chairman.

24/66 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/67 Essex County Councillor Update

5 minutes

24/68 Braintree District Councillor Update

5 minutes

24/69 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest.

3 minutes per person; 15 minutes max

24/70 Clerk's Report

5 minutes

To receive and note the update on action points from the last meeting.

24/71 Finance and General Purposes

20 minutes

(a) To receive the July budget update.

- (b) To grant permission for a 'mega inflatable fun day' on the Strutt Memorial Recreation Ground in August.
- (c) To grant permission for a local pet business to place dog waste bags on Parish Council dog waste bins.

24/72 Traffic

20 minutes

- (a) To receive an update on traffic matters.
- (b) To approve the request to obtain three quotes from suitable electric vehicle (EV) charger suppliers to install such units in Hadfelda Square car park at no cost to the Parish Council.
- (c) To discuss the parking issues along Ulting Road and Green Close and decide on the next steps to tackle the problem.
- (d) To approve funding of up to £380 plus VAT to obtain legal guidance of parking signage at the Village Hall car park and the legal position to impose fines for unauthorised parking.

24/73 Neighbourhood Development Plan

5 minutes

To receive an update on the NDP.

24/74 Environment

10 minutes

To accept the quote from A&J Lighting Solutions in the sum of £5850 plus VAT for the installation of three solar powered lighting columns on the Strutt Memorial Recreation Ground, at locations to be agreed with the schools and the contractors.

24/75 Stone Path Meadow

5 minutes

To receive an update on the meadows.

24/76 Section 106 Funds

5 minutes

To receive an update on S106 projects.

24/77 Communications

5 minutes

To receive an update on communications.

24/78 Keith Bigden Memorial Ground

5 minutes

To consider the quotes received for the supply of fencing for the KBMG (Football Club area) and appoint a contractor. Related minute reference 24/22(b)(ii).

24/79 Youth Services

10 minutes

- (a) To approve funding of £200 to register the Parish Council's community licence to run a Duke of Edinburgh's Bronze Award programme for young people aged 14-17 in the parish.
- (b) Subject to the approval of (a), to agree that a total of up to 30 young people will be funded on the Duke of Edinburgh's Bronze Award programme between September 2024 and July 2025, at a cost of £35 per person.

24/80 Accounts for Payment

5 minutes

To agree the accounts for payment for July 2024.

24/81 Announcements

5 minutes

24/82 Community Events

20 minutes

- (a) To note the cancellation of Party in the Park 2024 and the outcome of the insurance claim.
- (b) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider a request for compensation.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 5th August.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 2nd September