

Clerk to the Council  
Sarah Gaeta

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30<sup>th</sup> November 2023

**To: Members of the Community Events Committee**

**You are hereby summoned to attend**

**THE COMMUNITY EVENTS COMMITTEE MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON TUESDAY 5<sup>TH</sup> DECEMBER 2023 AT 7.30 PM**

**for the purpose of transacting the following business.**

*CL Truman*

Clerk to the Committee

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**AGENDA**

**23/E38 Apologies for Absence**

**23/E39** Minutes of the Community Events Committee Meeting held on 28<sup>th</sup> November 2023 to be taken as read and signed as a correct record by the Chairman.

**23/E40** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**23/E41 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

**23/E42 Clerk's Report**

To receive and note the update on action points from the last meeting.

**23/E43 Finance and General Purposes**

- (a) To receive an update on the budget.
- (b) To agree the 2024 Community Events Committee meeting dates.

**23/E45 Christmas in the Park**

To discuss final preparations for the event.

**23/E46 General Information**

To raise any matters for the next agenda.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 4<sup>th</sup> December.*