

Clerk to the Council
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1st February 2023

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 6TH FEBRUARY 2023 AT 7.30 PM**

for the purpose of transacting the following business.

S L Gaeta

Clerk to the Council

AGENDA

22/189 Apologies for Absence

22/190 Minutes of the Parish Council Meeting held on 9th January 2023 to be taken as read and signed as a correct record by the Chairman.

22/191 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

22/192 Essex County Councillor Update *5 minutes*
To receive an update from ECC Councillor Derrick Louis.

22/193 Braintree District Councillor Update *5 minutes*

22/194 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

22/195 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

22/196 Burial Ground *2 minutes*
Report of interments and memorials.

22/197 Planning Committee *2 minutes*
To receive the minutes from the meeting held on 9th January 2023.

- 22/198 Finance and General Purposes** *30 minutes*
- (a) To receive the January budget update.
 - (b) **Motion:** To adopt the Sponsorship Policy.
 - (c) To review the burial ground charges and set new fees to take effect from 1st March 2023, and determine whether to ring-fence funds going forwards.
 - (d) **Motion:** To approve a gratuity payment of £500 for each of the financial years 2020/21 and 2021/22 to the editors of The Review, in recognition of the work in producing the publication.
- 22/199 Traffic** *5 minutes*
- To receive an update on traffic matters.
- 22/200 Heritage** *5 minutes*
- To receive an update from the Heritage Warden.
- 22/201 Neighbourhood Development Plan** *5 minutes*
- To receive an update on the NDP review.
- 22/202 Environment** *5 minutes*
- Motion:** To appoint Mortimer Contracts to carry out the following play equipment repairs:
- (i) Make up and fit a new runner and metal plate to the rocking horse, and chamfer edges on both footrests, at a cost of £195.
 - (ii) Re-mat around the roundabout to give the correct clearance, at a cost of £675.
 - (iii) Tighten the bolts on the Galaxy spinner, at a cost of £25.
- 22/203 Community Land** *5 minutes*
- To receive an update on the community land.
- 22/204 Section 106 Funds** *20 minutes*
- (a) **Motion:** To approve the Strutt Memorial Recreation Ground New Play and Gym Equipment Facilities Project.
 - (b) **Motion:** To approve the Strutt Memorial Recreation Ground Project tender document.
 - (c) **Motion:** To approve the submission of the application form to Braintree District Council for consent to proceed with the Strutt Memorial Recreation Ground Project.
- 22/205 Keith Bigden Memorial Ground** *10 minutes*
- (a) To receive an update on KBMG matters.
 - (b) **Motion:** To permit the Maldon Croquet Club to play croquet on the bowling green in exchange for its maintenance, subject to legal opinion.
- 22/206 Accounts for Payment** *2 minutes*
- To agree the accounts for payment for December 2022.
- 22/207 General Announcements** *5 minutes*
- 22/208 General Maintenance Contract 2023-2026** *10 minutes*
- Motion:** Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this meeting to consider tenders received for the General Maintenance Contract 2023-2026.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 3rd February.
Timings published on this agenda are for guidance only.*