

Clerk to the Council  
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1<sup>st</sup> November 2023

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 6<sup>TH</sup> NOVEMBER 2023 AT 7.30 PM**

**for the purpose of transacting the following business.**

*S L Gaeta*

Clerk to the Council

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**AGENDA**

**23/143 Apologies for Absence**

**23/144** Minutes of the Parish Council Meeting held on 2<sup>nd</sup> October 2023 to be taken as read and signed as a correct record by the Chairman.

**23/145** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**23/146 Essex County Councillor Update** *5 minutes*  
To receive an update from ECC Councillor Derrick Louis.

**23/147 Braintree District Councillor Update** *5 minutes*

**23/148 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

**23/149 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.

**23/150 Finance and General Purposes** *30 minutes*

- (a) To receive the October budget update.
- (b) To agree to award two grants of £10,000 to the Village Hall charity in 2024, so that money can be spent maintaining the fixtures and fittings of the hall, together with providing sums for capital projects.

- (c) To discuss and decide a way forward for the proposed Village Hall car park extension, to provide guidance to the Clerk.
- (d) To nominate a Parish Council representative on the Chelmer Valley Landscape Group.

**23/151 Traffic** *5 minutes*  
To receive an update on traffic matters.

**23/152 Heritage** *5 minutes*  
To receive an update from the Heritage Warden.

**23/153 Neighbourhood Development Plan** *5 minutes*  
To receive an update on the NDP Review.

**23/154 Environment** *15 minutes*

- (a) To accept the quote of £250 from Wallace Arboriculture and Groundcare to cut the hedge around the KBMG car park.
- (b) To accept the quote of £480 from Wallace Arboriculture and Groundcare to remove three dead and dying trees from around the Village Hall.
- (c) To accept the quote of £480 from Wallace Arboriculture and Groundcare to remove the dead tree at the cemetery.
- (d) To consider the request from Essex County Council to add a temporary second access point on the boundary between St Andrew's Junior School and the recreation ground and permit the associated works.

**23/155 Stone Path Meadow** *5 minutes*  
To receive an update on Stone Path Meadow.

**23/156 Community Park** *5 minutes*  
To receive an update on the Community Park.

**23/157 Section 106 Funds** *5 minutes*  
To receive an update on Section 106 projects.

**23/158 Events** *5 minutes*  
To receive an update on community events.

**23/159 Communications** *5 minutes*  
To receive an update on communications.

**23/160 Keith Bigden Memorial Ground** *5 minutes*  
To receive an update on the KBMG.

**23/161 Youth Services** *5 minutes*  
To receive an update on Youth Services.

**23/162 Accounts for Payment** *2 minutes*  
To agree the accounts for payment for October 2023.

**23/163 Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 3<sup>rd</sup> November.*

**Date of next Parish Council Meeting – Monday 4<sup>th</sup> December 2023**