

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

3rd October 2024

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 8TH OCTOBER 2024 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

A G E N D A

24/E45 Apologies for Absence

24/E46 Minutes of the Community Events Committee Meeting held on 10th September 2024 to be taken as read and signed as a correct record by the Chairman.

24/E47 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/E48 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

24/E49 Clerk's Report

To receive and note the updates on action points from the last meeting.

24/E50 Finance and General Purposes

- (a) To receive an update on finance.
- (b) To set a budget for face painting.
- (c) To set a budget for Party in the Park 2025 bands.

24/E51 Christmas in the Park

- (a) To discuss activities, entertainment and stalls/vendors.
- (b) To discuss and agree and potential sponsors/donations.

24/E52 Matters for the next agenda

To propose matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 7th October 2024.

Date of next Community Events Committee Meeting – Tuesday 12th November 2024