

Clerk to the Council
Sarah Gaeta

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4th January 2023

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 9TH JANUARY 2023 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

22/172 Apologies for Absence

22/173 Minutes of the Parish Council Meeting held on 5th December 2022 to be taken as read and signed as a correct record by the Chairman.

22/174 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

22/175 Essex County Councillor Update *5 minutes*
To receive an update from ECC Councillor Derrick Louis.

22/176 Braintree District Councillor Update *5 minutes*

22/177 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

22/178 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

22/179 Burial Ground *2 minutes*
Report of interments and memorials.

22/180 Planning Committee *2 minutes*
To receive the minutes from the meeting held on 5th December 2022.

22/181 Finance and General Purposes

30 minutes

- (a) To agree the 2023/24 budget as circulated by the Clerk/RFO.
- (b) Based on the budget approved, to discuss and agree the precept for the 2023/24 financial year, and any use of reserves to support this.

22/182 Traffic

10 minutes

- (a) To receive an update on traffic matters.
- (b) To discuss bus shelter refurbishment quotations and appoint a contractor to carry out the works, deferred from the December meeting.

22/183 Neighbourhood Development Plan

10 minutes

- (a) To receive an update on the NDP review.
- (b) To agree a sum of up to £5,750 plus VAT to complete items listed in the NDP January 2023 update report, in the event that suitable funding cannot be obtained via Locality and conditional on invoices for work on individual items being submitted before the end of the 2023/24 financial year.

22/184 Community Land

5 minutes

To receive an update on the community land.

22/185 Section 106 Funds

30 minutes

- (a) To receive an update on projects.
- (b) To discuss and decide whether to appoint a technical consultant to support the tennis court project, subject to a quote for works being received by the meeting.
- (c) To approve the tennis court project specification, subject to final amendments following professional advice.
- (d) To discuss new projects for inclusion in the Open Spaces Action Plan (OSAP) and any necessary amendments. **Motion:** To agree the final Open Spaces Action Plan (OSAP) application form for submission to Braintree District Council.

22/186 Keith Bigden Memorial Ground

10 minutes

- (a) To receive an update on KBMG matters.
- (b) **Motion:** To appoint Wellers Hedleys to amend the Bowling Club Lease to reflect the surrender of a portion of the land, change of use of the green and change to Trustees, at a cost of £650 plus VAT and disbursements.

22/187 Accounts for Payment

2 minutes

To agree the accounts for payment for December 2022.

22/188 General Announcements

5 minutes

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 6th January.
Timings published on this agenda are for guidance only.*