

HATFIELD PEVEREL PARISH COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD AT THE VILLAGE HALL ON TUESDAY 10TH OCTOBER 2023 AT 7.30PM

Those present:

Councillor M Weale
Councillor D Wallace
Councillor M Elliston
Clerk

23/P8 Election of Chairman

Councillor Weale was elected as Chairman of this meeting.

23/P9 Apologies for Absence

Apologies were received and accepted from Councillor Dervish.

23/P10 Minutes

The Minutes of the Personnel Committee meeting held on 21st June 2023 were agreed as a correct record.

23/P11 Declarations of Interest

None declared.

23/P12 Public Participation Session

No members of the public were present.

23/P13 It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this meeting due to the confidential nature of the matters to be discussed.

23/P14 Assistant Clerk Weekly Hours

It was resolved to increase the Assistant Clerk's working hours to 12 per week to be worked flexibly around the existing core hours, with effect from 1st November 2023.

23/P15 Assistant Clerk Salary Scale

It was resolved to increase the Assistant Clerk's salary scale to Spinal Column Point 17 with effect from 1st November 2023.

Meeting closed at 8.03pm