

**MINUTES OF THE COMMUNITY EVENTS COMMITTEE MEETING  
HELD ON TUESDAY 13<sup>TH</sup> FEBRUARY 2024  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr Mark Weale (Chairman)  
Cllr Heidi Knightbridge  
Emma Cook  
Teresa Weale  
Pauline Parker  
Ade Coombs  
Clerk

**23/E55 Apologies for Absence**

Apologies were received and accepted from Cllr Charlotte Greaves, Cllr Tina Short, and Adrian Williams. Alan Wagstaff resigned from the committee but would like to volunteer at the events.

**23/E56 Minutes**

The Minutes of the Community Events Committee Meeting held on 16<sup>th</sup> January 2024 were agreed and signed as a correct record.

**23/E57 Declarations of Interest**

There were no declarations of interest.

**23/E58 Public Participation**

No members of the public were present.

**23/E59 Clerk's Report**

The Clerk's Report was updated.

**23/E60 Finance and General Purposes**

- (a) A budget update was received.
- (b) **It was resolved** that a budget of £300 be set for waste bins at Party in the Park. It was agreed to look to order between 12-15 660l and four 1100l from Green Recycling.

**23/E61 Party in the Park**

- (a) The decision to agree the location of the stage, layout and parking was deferred until there is an update has been received on the tennis courts.
- (b) It was noted that Focus had been booked to headline Party in the Park at a cost of £400.
- (c) It was agreed that local developers, Gigaclear and Longfield Solar Farm would be approached for sponsorship.
- (d) It was noted that Essex Amusements, the icecream van and The Treat Stop has been booked. It was agreed that further vendors and stall holders would be looked into and reported back at the next meeting.

**23/E62 General Information**

No matters were raised.

**The meeting closed at 9pm**

**The next meeting will be held on Tuesday 12<sup>th</sup> March 2024 at 7.30pm**