

Clerk to the Council
Sarah Gaeta

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8th February 2024

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 13TH FEBRUARY 2024 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

AGENDA

23/E55 Apologies for Absence

23/E56 Minutes of the Community Events Committee Meeting held on 16th January 2024 to be taken as read and signed as a correct record by the Chairman.

23/E57 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

23/E58 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

23/E59 Clerk's Report

To receive and note the update on action points from the last meeting.

23/E60 Finance and General Purposes

- (a) To receive an update on the budget
- (b) To discuss and agree how many bins and what size are required for Party in the Park and approve any expenditure resulting from this discussion

23/E61 Party in the Park

- (a) To discuss and agree location and parking
- (b) To discuss and agree bands and entertainment and approve any expenditure resulting from this discussion.
- (c) To discuss and sponsorship and advertising
- (d) To discuss vendors and stall holders required.

23/E62 General Information

To raise any matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 12th February 2024.