

Clerk to the Council  
Sarah Gaeta

Parish Council Office  
Community Association Village Hall  
Maldon Road  
Hatfield Peverel  
Essex CM3 2HP  
Tel: 01245 382865  
Email: [parishclerk@hatfieldpeverelpc.com](mailto:parishclerk@hatfieldpeverelpc.com)

8<sup>th</sup> May 2024

**You are hereby summoned to attend**

**THE PLANNING COMMITTEE MEETING TO BE HELD AT  
THE VILLAGE HALL ON  
MONDAY 13<sup>TH</sup> MAY 2024 AT 7.20 PM**

**for the purpose of transacting the following business.**

*S L Gaeta*  
Clerk to the Council

---

**A G E N D A**

1. Apologies for absence.
2. Minutes of the Planning Committee Meeting held on 8<sup>th</sup> April 2024 to be taken as read and signed as a correct record by the Chairman
3. Declarations of interest (existence and nature) with regard to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should withdraw from the room and not seek to influence a decision about the matter.
4. Public participation session in respect to items on the Agenda.
5. **CC/BTE/11/24** – Provision of dining hall building for a temporary period (retrospective) at St Andrew's Junior School, Church Road, Hatfield Peverel.
6. **24/00902/HH** – Proposed single storey side extension at 1 Ingelrica Avenue, Hatfield Peverel.