

Clerk to the Council
Sarah Gaeta

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9th May 2024

To: Members of the Community Events Committee

You are hereby summoned to attend

**THE COMMUNITY EVENTS COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON TUESDAY 14TH MAY 2024 AT 7.30 PM**

for the purpose of transacting the following business.

CL Truman

Clerk to the Committee

AGENDA

24/E01 Apologies for Absence

24/E02 Minutes of the Community Events Committee Meeting held on 9th April 2024 to be taken as read and signed as a correct record by the Chairman.

24/E03 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

24/E04 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

24/E05 Clerk's Report

To receive and note the update on action points from the last meeting.

24/E06 Finance and General Purposes

To receive an update.

24/E07 Party in the Park

- (a) To receive a full update on bands and timings.
- (b) To receive an update on vendors and stall holders and agree any other vendors or stall holders.
- (c) To discuss advertising.
- (d) To discuss and agree who will open Party in the Park.
- (e) To discuss volunteers for on the day.

- (f) To agree which committee members will help at the Community Information Event on Tuesday 21st May 2024.

24/E08 General Information

To raise any matters for the next agenda.

Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 13th May 2024.

Date of next Community Events Committee Meeting – Tuesday 11th June 2024