

**MINUTES OF THE COMMUNITY EVENTS COMMITTEE MEETING
HELD ON TUESDAY 14TH MAY 2024
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr Mark Weale (Chairman)
Cllr Tina Short
Cllr Charlotte Greaves
Emma Cook
Teresa Weale
Heidi Knightbridge
Ade Coombs
Clerk

24/E01 Apologies for Absence

Apologies were received and accepted from Pauline Parker and Adrian Williams

24/E02 Minutes

The Minutes of the Community Events Committee Meeting held on 9th April 2024 were agreed and signed as a correct record.

24/E03 Declarations of Interest

There were no declarations of interest.

24/E04 Public Participation

No members of the public were present.

24/E05 Clerk's Report

The Clerk's Report was updated.

24/E06 Finance and General Purposes

A budget update was received.

24/E07 Party in the Park

(a) An update on bands and entertainment was received. The following schedule was proposed:

1pm Hotsteps
2pm to 3.15pm Alleycats
3.30pm to 4.30pm Blackwater
4.30pm to 5.15pm Bounce demonstration
5.15pm to 6.30pm Dr Zero
6.45pm to 7.30pm Nicky
Raffle
7.45pm Focus
Finish around 9.30pm

(b) An update on stall holders and vendors was received. It was noted that Witham Fire Station were able to provide a fire engine (provided there were no emergencies) and that the Youth Bus had been booked.

It was also noted that the following items had been secured for the raffle:

2 x tickets for Chelmsford City Racecourse
2 x tickets for AirHop
A voucher for TCut
Aqua Springs Voucher

Wagamama Voucher

The committee expressed their thanks to the Duke of Wellington for the donation of six bottles of prosecco for the raffle.

- (c) **It was resolved** that Paul Mason would produce boards and banners to advertise Party in the Park.
- (d) **It was resolved** that there would be a “welcome from the Chairman” to open Party in the Park.
- (e) It was discussed which volunteers would be helping on the day and who else would be approached. It was noted that an “all volunteers are welcome” message has gone out on social media and the Village Voice.
It was noted that Heidi and Charlotte would be on the raffle stall and Charlotte would be the First Aider.
- (f) **It was resolved** that Emma and Teresa would represent the committee at the Community Information Event on Tuesday 21st May 2024.

24/E08 General Information

No matters were raised.

The meeting closed at 8.35pm

The next meeting will be held on Tuesday 11th June 2024 at 7.30pm