

Clerk to the Council  
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12th October 2023

**To: Members of the Community Events Committee**

**You are hereby summoned to attend**

**THE COMMUNITY EVENTS COMMITTEE MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON TUESDAY 17<sup>TH</sup> OCTOBER 2023 AT 7.30 PM**

**for the purpose of transacting the following business.**

*CL Truman*

Clerk to the Committee

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**AGENDA**

**23/E11 Apologies for Absence**

**23/E12** Minutes of the Community Events Committee Meeting held on 19<sup>th</sup> September 2023 to be taken as read and signed as a correct record by the Chairman.

**23/E13** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**23/E14 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

**23/E15 Clerk's Report**

To receive and note the update on action points from the last meeting.

**23/E16 Finance and General Purposes**

- (a) To receive an update on the budget.
- (b) To agree expenditure of £750 for Santa's Grotto.
- (c) To discuss and agree whether to ask for an increase of contribution from the Parish Council of £1,000 to £1,500 to include Christmas in Park.
- (d) To note £200 of Amazon Vouchers were received from Kompan as a donation towards Christmas in the Park as a thank you for allowing filming of the gym.

**23/E8 Party in the Park**

To discuss and agree bands and entertainment and approve any expenditure resulting from this discussion.

**23/E9 Christmas in the Park**

- (a) To confirm timings of the event.
- (b) To discuss and agree and further stalls/vendors.
- (c) To discuss the layout of Santa's Grotto.

**23/E10 General Information**

To raise any matters for the next agenda.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Monday 16<sup>th</sup> October.*