

HATFIELD PEVEREL PARISH COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ONLINE VIA MICROSOFT TEAMS ON TUESDAY 20TH OCTOBER AT 7.30PM

Those present:

Councillor K Gallifant (Chairman)
Councillor T Munt
Councillor M Weale
Councillor M Elliston
Councillor D Wallace
Councillor C Dervish

20/P1 Apologies for Absence

None received.

20/P2 Minutes

The Minutes of the Personnel Committee meeting held on 2nd December 2019 were agreed as a correct record and will be signed by the Chairman outside of the meeting.

20/P3 Declarations of Interest

None declared.

20/P4 Public Participation Session

No members of the public were present.

20/P5 The motion to exclude members of the public for the duration of the meeting was not required as no public present

20/P6 Increase of contracted hours of two members of staff

It was resolved that the Parish Council to increase the contracted hours of work for two members of staff from a maximum of 10 hours per month to a maximum of 12 hours per month, effective from 1st November 2020.

20/P7 Approval of Clerk's Training Agreement

It was resolved that the Parish Council to approve the Clerk's Training Agreement in relation to the Level 4 Community Governance qualification. The Chairman of the Council and Clerk to sign the agreement outside of the meeting.

Meeting closed at 7.40pm