

Clerk to the Council
Sarah Gaeta

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17th January 2024

To: Members of the Community Park Committee

You are hereby summoned to attend

**THE COMMUNITY PARK COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 22ND JANUARY 2024 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2.** Minutes of the Community Park Committee Meeting held on 27th November 2023 to be taken as read and signed as a correct record by the Chairman.
- 3.** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors and Committee Members are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 4. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max
- 5. Finance**
 - (a) To identify potential income streams outside of those already in place.
 - (b) To receive an update on the progress of the Japanese Knotweed treatment plan and determine if any other work will be requested.
 - (c) To discuss and agree the quote from Japanese Knotweed Ltd to carry out a recommended cut to the winter brown stems at a cost of £98.00 + VAT.
- 6. Management of the Site**
 - (a) In the absence of quotes for a Management Plan, to consider making a more specific request to contractors.
 - (b) To discuss Biodiversity Net Gain following the meeting with Open Spaces and determine any actions.
 - (c) To discuss other management options that include (i) internal management (costs/staff) or (ii) outsourcing.

- (d) To discuss the implications of opening the park with minimal management until Biodiversity Net Gain funding becomes available.
- (e) To consider petitioning Braintree District Council and/or Essex County Council about a potential footpath under the Local Cycling and Walking Infrastructure Plan or other initiatives that will encourage people to walk or cycle to access the park.

7. Fishing Lakes

To discuss and decide on matters to be discussed with the Fishing Club, and determine details of the meeting.

8. Matters for the next agenda

To propose matters for the next agenda.

Date of next Community Park Committee Meeting – Monday 26th February 2024