

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865
Email: parishclerk@hatfieldpeverelpc.com

17th July 2024

To: Members of the Community Park Committee

You are hereby summoned to attend

**THE COMMUNITY PARK COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 22ND JULY 2024 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of the Community Park Committee Meeting held on 24th June 2024 to be taken as read and signed as a correct record by the Chairman.**
- 3. Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors and Committee Members are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.**
- 4. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max
- 5. Finance**
To receive an update on ring fenced funds held.
- 6. Management of the Site**
 - (a) To review the proposal from Place Services and decide on any further actions.
 - (b) To review the quotes for the creation of the path and car park and decide on any further actions.
 - (c) To agree on the management of the Goat's Rue on site.
 - (d) To agree on the management of the 'Trevear' site access.
 - (e) To consider a proposal for the management of the willow tree area.
 - (f) To consider tree planting for the site.
- 7. Matters for the next agenda**
To propose matters for the next agenda.