

Clerk to the Council
Sarah Gaeta

Parish Council Office
Community Association Village Hall
Maldon Road
Hatfield Peverel
Essex CM3 2HP
Tel: (01245) 382865

Email: parishclerk@hatfieldpeverelpc.com

22nd August 2024

To: Members of the Community Park Committee

You are hereby summoned to attend

**THE COMMUNITY PARK COMMITTEE MEETING
TO BE HELD AT THE VILLAGE HALL
ON WEDNESDAY 28TH AUGUST 2024 AT 7.30 PM**

for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2.** Minutes of the Community Park Committee Meeting held on 22nd July 2024 to be taken as read and signed as a correct record by the Chairman.
- 3.** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors and Committee Members are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 4. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.
3 minutes per person; 15 minutes max
- 5. Finance**
To receive an update on ring fenced funds held.
- 6. Management of the Site**
 - (a) To authorise the payment of £1,267 (including VAT) to Braintree District Council Planning for pre-application advice.
 - (b) To consider the quote for the creation of the path and car park (and associated works) and decide on any further actions.
 - (c) To consider applying for a grant through the Community Infrastructure Fund.
 - (d) To consider obtaining advice and support from the Evergreen Fund.
 - (e) To create a strategy for community engagement.
 - (f) To consider a proposal for the management of the willow tree area, if available at the meeting.
- 7. Matters for the next agenda**
To propose matters for the next agenda.