

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
24/14	To put a bigger piece in the Village Voice on how to report crime and the importance of it.	Clerk/Comms Officer	Information requested from Braintree community policing team.	
24/19	To investigate the increase of bin emptying frequency on the recreation ground.	Clerk	Additional bins purchased. Support from Village hall staff regarding café/hall generated waste will be requested.	
24/21	To print one copy of the Village Voice and place in folders for the Village Hall and Library 'premises copies'.	Clerk	Completed and in place.	05/06/2024
	To find out if we are able to class or use Essex County Council as a contractor and negate tendering.	Clerk		
23/256	To investigate tendering process for streetlight fitting using ECC second hand lamps.	Clerk	As the lamps are not dimmable, alternative streetlighting will be investigated.	03/06/2024
23/150(c)	To look at current village hall car park layout and consider current regulations on spacing etc.	Traffic Advisory Group	Measurements taken.	
23/150(c)	To look at the village hall frontage to assess suitability for car park improvements.	Traffic Advisory Group		
23/150(c)	To look at potential additional car parking spaces on the land adjacent to the tennis courts location.	Traffic Advisory Group	Draft plan drawn up.	
22/171	To investigate the use of car park ANPR/management company for village hall parking enforcement.	Clerk	Next steps to be taken to council on 1st July.	01/07/2024
22/121(b)	To investigate turning streetlights off overnight.	Clerk	See 19/87	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group	In progress. Plan introduced to the KBMG Liaison Group. Next meeting for will develop further.	
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillor Dervish	Braintree District Council currently investigating this matter.	On hold
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Update: ECC are able to provide second hand lanterns free of charge. Conversations with BDC Climate Change Project Manager ongoing to see if the Community Infrastructure Grant would cover the cost of funding, or if the PC would have to pay out of budget.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.