

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
23/24	To write thanks to Bellway for bridging the two meadows and enabling it to be walked safely.	Clerk	Letter emailed.	16/06/2023
23/28	To remind KBMG users of their responsibilities in keeping the site tidy.	Clerk	Will be raised at the Liaison Group meeting on 22/6.	
22/171	To investigate the use of car park ANPR/management company for village hall parking enforcement.	Clerk	Further information received from NALC legal enquiry regarding byelaws and parking on private land. Will be researched in more detail and presented at a future meeting to see if council wishes to pursue this option first.	
22/121(b)	To investigate turning streetlights off overnight.	Clerk		
21/125	To investigate the Bawtrees LLP complaints process and instigate it.	Office	No longer using Bawtrees. Waiting for land registry of community park to be completed.	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group		
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw	A project proposal will be formulated for a future Parish Council meeting; currently on hold until completion of the tennis courts.	On hold
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Dervish and White	Braintree District Council currently investigating this matter.	On hold
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Land registration complete.	
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Identified project for investigation when office hours allow. Note: Salix no longer offering LED lighting funding.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.