

AGENDA ITEM	ACTION REQUIRED	BY WHOM	PROGRESS	DATE CLOSED
N/A				
22/160(b)	Write a piece for the Review regarding the Parish Council now offering Duke of Edinburgh volunteering opportunities.	Clerk	Article submitted 13th January 2023.	13/01/2023
22/167(a)	Forward email sent to Braintree District Council regarding the request to grant permission for the tennis courts and Section 106 funding prior to 14th December to District Councillor Dervish.	Clerk	Postponed as further changes needed to specification.	
22/171	To investigate the use of car park ANPR/management company for village hall parking enforcement.	Clerk	Further information received from NALC legal enquiry regarding byelaws and parking on private land. Will be researched in more detail and presented at the February meeting to see if council wishes to pursue this option first.	
22/121(b)	To investigate turning streetlights off overnight.	Clerk		
22/129	To initiate a recruitment drive for new councillors.	Councillor Dervish	The purdah period begins on 27/3/23, so this initiative has been postponed until post-election if all seats are not filled.	
21/119(b)	To investigate a 'Sponsorship Policy' for adoption by the Council.	Office	Draft policy for consideration at the February meeting.	06/02/2023
21/125	To investigate the Bawtrees LLP complaints process and instigate it.	Office	No longer using Bawtrees. Waiting for land registry of community park to be completed.	
21/50	To produce a vision plan for the KBMG site for agreement by the Parish Council.	KBMG Liaison Group	Pending.	
20/208	To scope out works at the Village Hall car park for presenting to the Parish Council at a future date.	Councillors Weale, Greaves and Shaw	A project proposal will be formulated for a future Parish Council meeting; currently on hold until completion of the tennis courts.	On hold
20/109	To compare how Braintree District Council treats S106 funds versus how Chelmsford City Council treats Community Infrastructure Levy (CIL) funds.	District Councillors Dervish and White	Braintree District Council currently investigating this matter.	On hold
19/168	To circulate the land transfer documents for the community park to all Councillors.	Clerk	Clerk and Councillor Wallace in regular contact with solicitor and Land Registry. Matter in hand, but remains pending. Land Registry expected completion by January 2023 (as recently advised by the Land Registry).	
19/87	Look into the provision of LED lighting during the next 12 months.	Clerk	Identified project for investigation in 2022. Note: Salix no longer offering LED lighting funding.	

Shading denotes outstanding matters arising from previous meetings. Unshaded area denotes matters arising from last meeting.