

Youth Services Working Party

TERMS OF REFERENCE

- Membership:* At least two members of the Council and one member of the public co-opted.
- Reports to:* Monthly meetings of the Parish Council / Finance and General Purposes Committee.
- Authorised by:* Resolution in minute 23/180 of the meeting held on 4th December 2023.
- Authority to:* Organise itself in accordance with Parish Council Standing Orders.
- Aims and Objectives:* The working party will take a lead role in organising education, training and social events for young people aged 12-16 that would not normally be accessible to some through other groups outside that Hatfield Peverel Parish Council.
- Identify new ways of communicating, engaging and running activities (particularly during evenings, school holiday periods) for & with young people who are residents of Hatfield Peverel and Nounsley. This will lead to the creation of a programme of such activities through the calendar year.
- To produce proposals for future activities as stated above for ratification by the Parish Council/Finance and General Purposes Committee, including:
- (a) Identifying costings and potential outside funding
 - (b) Liaising with the public and other interested parties where necessary
 - (c) Having due regard to the Standing Orders and Financial Regulations when obtaining costs.
- Ways of Working:* The working party will appoint a chairman.
- Members of the public may be co-opted, as required and agreed by the working party.
- All decisions and approval of associated expenditure will be made and minuted at the Parish Council meetings/Financial and General Purposes Committee meetings.
- DBS checks will be carried out on any committee member/volunteer who working directly with children.
- Resources and Budget:* Youth Services Working Party budget of £5,000 proposed to commence from April 2024. Until then, funding will come from the Parish Council Chairman's allowance or sponsorship of activities where possible.