**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 7TH APRIL 2025**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Renow (Chairman)

Cllr D Broddle

Cllr M Elliston

Cllr R Parker

Cllr W Purser

Cllr S Smith

Cllr D Wallace

Clerk

6 members of the public

# **24/216 Apologies for Absence**

Apologies received and accepted from Councillors Weale, Munt and Short.

# **24/217 Minutes**

The Minutes of the Parish Council Meeting held on 3rd March 2025 were agreed and signed as a correct record.

# **24/218 Declarations of Interest**

Councillor Wallace in items 24/233 and 24/235(b).

# **24/219 Essex County Councillor (ECC) Update**

Councillor Louis circulated a report that contained the following:

* Locality Fund grants to the scouts and wildlife champions have been paid.
* Laburnum Way footpath progress.
* 20mph wig wag signs outside the school are fully operational.
* Report highways defects through the online reporting tool, or if a risk to public safety call 0345 603 7631.
* Bury Lane parking concerns – new restrictions are the responsibility of the North Essex Parking Partnership.
* Maldon Road/The Street roundabout signs have been aligned and cleaned.
* Langford Road six-week closure – a meeting with the ECC cabinet member and network team has been arranged to discuss diversions.
* White lining requests have been submitted for: Maldon Road/The Street roundabout; Maldon Road; Bury Lane; Ulting Road.
* Nounsley Ford update chased.

**24/220 Braintree District Councillor (BDC) Update**

Councillor Dervish raised the following:

* New pot of councillor funding available. VE Day celebration at the Village Hall is being supported.
* Local Government Reorganisation – an update expected in September.
* The waste consultation has ended.

# **24/221 Public Participation**

Two members of the public raised the following:

* Cowards Garage – would like the full width of pavement restored.
* Seats around the recreation ground – would like one at rear of New Road gardens.
* Rural Prosperity Fund detailed in the Braintree District Council Contact magazine.

# **24/222 Clerk’s Report**

No update at this time.

# **24/223 Finance and General Purposes**

1. The budget update was received without comment.
2. The contractual SCP one point increase for the Assistant Clerk and Communications Office with effect from 1st April 2025 was noted.
3. Payments made outside of a meeting in relation to minute reference 24/206(a), in line with Financial Regulations, were noted.
4. **It was resolved** to grant permission for Mega Inflatables to hold an inflatable day on the recreation ground over the first May bank holiday weekend.

*Powers: Local Government Act 1972 ss.111 and 145.*

# **24/224 Traffic**

An update on traffic matters was received.

# **24/225 Neighbourhood Development Plan (NDP)**

No update at this time. This item will be removed from future agendas.

# **24/226 Environment**

An update from the Environment Advisory Group was received.

**24/227 Stone Path Meadow**

An update on the meadows was received.

# **24/228 Section 106 Funds**

1. An update on S106 funds and projects was received.
2. **It was resolved** to approve the draft tennis court Noise Management Plan for submission to Braintree District Council for approval.

*Powers: Local Government Act 1972 s.111.*

# **24/229 Communications**

No update at this time.

# **24/230 Keith Bigden Memorial Ground**

No update at this time.

# **24/231 Youth Services**

An update on youth provision was received.

# **24/232 Devolution**

An update on the Local Government Reorganisation was received.

# **24/233 Accounts for Payment**

**It was resolved** that the accounts for payment for March 2025 be approved as follows:

|  |  |
| --- | --- |
| Staff costs  | £5,619.56 |
| DW Maintenance | £5,251.75 |
| The Maid Service | £45.00 |
| Braintree District Council | £182.20 |
| Andrew Smith Print Limited | £330.00 |
| SSE  | £573.92 |
| Hatfield Peverel Community Association | £293.33 |
| Society of Local Council Clerks | £3,160.20 |
| BT | £55.02 |
| Lloyds Bank | £638.94 |
| Unity Trust Bank | £28.80 |
| My PT | £240.00 |
| Fast Signs | £137.77 |
| C Truman – expenses | £4.65 |
| And IT Consulting | £50.00 |
| Essex County Council | £420.00 |
| ICCM | £291.00 |
| King & Co | £536.00 |

*Councillor Wallace abstained.*

# **24/234 General Announcements**

* The village tree survey took place today.

# **24/235 Confidential Matters**

1. Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential matters*. Councillor Wallace left the meeting.*
2. **It was resolved** to appoint DW Maintenance/Wallace Arboriculture and Groundcare for the following contracts: (i) Grounds Maintenance; (ii) Cemetery Maintenance; (iii) General Maintenance for the period April 2025 - March 2028.
3. **It was resolved** to meet the interment costs when the minimum criteria for reimbursement via the Children’s Fund are not met.
4. **It was resolved** to appoint Ben Williams as Street Cleaning Operative with effect from 14th April 2025.

*Powers: Open Spaces Act 1906 ss.9&10; The Local Authorities’ Cemeteries Order 1977; Local Government Act 1972 s.111.*

## **The meeting closed at 9.23pm**

## **The next meeting will be held on Monday 12th May 2025**