

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 7TH APRIL 2025
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Renow (Chairman)
Cllr D Broddle
Cllr M Elliston
Cllr R Parker
Cllr W Purser
Cllr S Smith
Cllr D Wallace
Clerk
6 members of the public

24/216 Apologies for Absence

Apologies received and accepted from Councillors Weale, Munt and Short.

24/217 Minutes

The Minutes of the Parish Council Meeting held on 3rd March 2025 were agreed and signed as a correct record.

24/218 Declarations of Interest

Councillor Wallace in items 24/233 and 24/235(b).

24/219 Essex County Councillor (ECC) Update

Councillor Louis circulated a report that contained the following:

- Locality Fund grants to the scouts and wildlife champions have been paid.
- Laburnum Way footpath progress.
- 20mph wig wag signs outside the school are fully operational.
- Report highways defects through the online reporting tool, or if a risk to public safety call 0345 603 7631.
- Bury Lane parking concerns – new restrictions are the responsibility of the North Essex Parking Partnership.
- Maldon Road/The Street roundabout signs have been aligned and cleaned.
- Langford Road six-week closure – a meeting with the ECC cabinet member and network team has been arranged to discuss diversions.
- White lining requests have been submitted for: Maldon Road/The Street roundabout; Maldon Road; Bury Lane; Ulting Road.
- Nounsley Ford update chased.

24/220 Braintree District Councillor (BDC) Update

Councillor Dervish raised the following:

- New pot of councillor funding available. VE Day celebration at the Village Hall is being supported.
- Local Government Reorganisation – an update expected in September.
- The waste consultation has ended.

24/221 Public Participation

Two members of the public raised the following:

- Cowards Garage – would like the full width of pavement restored.
- Seats around the recreation ground – would like one at rear of New Road gardens.
- Rural Prosperity Fund detailed in the Braintree District Council Contact magazine.

24/222 Clerk's Report

No update at this time.

24/223 Finance and General Purposes

- (a) The budget update was received without comment.
- (b) The contractual SCP one point increase for the Assistant Clerk and Communications Office with effect from 1st April 2025 was noted.
- (c) Payments made outside of a meeting in relation to minute reference 24/206(a), in line with Financial Regulations, were noted.
- (d) **It was resolved** to grant permission for Mega Inflatables to hold an inflatable day on the recreation ground over the first May bank holiday weekend.

Powers: Local Government Act 1972 ss.111 and 145.

24/224 Traffic

An update on traffic matters was received.

24/225 Neighbourhood Development Plan (NDP)

No update at this time. This item will be removed from future agendas.

24/226 Environment

An update from the Environment Advisory Group was received.

24/227 Stone Path Meadow

An update on the meadows was received.

24/228 Section 106 Funds

- (a) An update on S106 funds and projects was received.
- (b) **It was resolved** to approve the draft tennis court Noise Management Plan for submission to Braintree District Council for approval.

Powers: Local Government Act 1972 s.111.

24/229 Communications

No update at this time.

24/230 Keith Bigden Memorial Ground

No update at this time.

24/231 Youth Services

An update on youth provision was received.

24/232 Devolution

An update on the Local Government Reorganisation was received.

24/233 Accounts for Payment

It was resolved that the accounts for payment for March 2025 be approved as follows:

Staff costs	£5,619.56
DW Maintenance	£5,251.75
The Maid Service	£45.00
Braintree District Council	£182.20
Andrew Smith Print Limited	£330.00
SSE	£573.92
Hatfield Peverel Community Association	£293.33
Society of Local Council Clerks	£3,160.20
BT	£55.02
Lloyds Bank	£638.94

Unity Trust Bank	£28.80
My PT	£240.00
Fast Signs	£137.77
C Truman – expenses	£4.65
And IT Consulting	£50.00
Essex County Council	£420.00
ICCM	£291.00
King & Co	£536.00

Councillor Wallace abstained.

24/234 General Announcements

- The village tree survey took place today.

24/235 Confidential Matters

- Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public for the duration of this meeting to consider the following confidential matters. *Councillor Wallace left the meeting.*
- It was resolved** to appoint DW Maintenance/Wallace Arboriculture and Groundcare for the following contracts: (i) Grounds Maintenance; (ii) Cemetery Maintenance; (iii) General Maintenance for the period April 2025 - March 2028.
- It was resolved** to meet the interment costs when the minimum criteria for reimbursement via the Children's Fund are not met.
- It was resolved** to appoint Ben Williams as Street Cleaning Operative with effect from 14th April 2025.

Powers: Open Spaces Act 1906 ss.9&10; The Local Authorities' Cemeteries Order 1977; Local Government Act 1972 s.111.

The meeting closed at 9.23pm
The next meeting will be held on Monday 12th May 2025