

## **HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 1<sup>ST</sup> APRIL 2019**

**IN THE VILLAGE HALL AT 7.30PM**

**Those present:** Cllr M Weale (Chairman)  
Cllr C Dervish  
Cllr L Shaw  
Cllr M Renow  
Cllr D Wallace  
Cllr D Broddle  
Cllr M Elliston  
Cllr R Peters  
Cllr S Evans  
Cllr S Hinkley  
Cllr T Munt

### **18/233 Apologies of Absence**

Apologies were received and accepted from Cllr Gallifant.

### **18/234 Minutes**

The Minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> March 2019 were signed as a correct record by the Chairman.

### **18/235 Declarations of Interest**

Cllr Wallace in handyman matters and item 18/253.  
Cllr Weale in item 18/249.

### **18/236 Braintree District Councillor Update**

District Cllr Bebb reported on the following:

- Elections on 2<sup>nd</sup> May.
- Recent dismissal of Gladman's planning appeal (Bures).
- Scrutiny committee – including recycling, social isolation and highways services.

### **18/237 Public Participation**

The Chairman of the Parish Council's Traffic Advisory Group will be attending at least one of the next round of transport meetings and will raise any issues on behalf of residents.

### **18/238 Clerk's Report**

The action points were noted. The Clerk asked for volunteers for the Communication Strategy Working Party. Cllr Munt volunteered to join Cllrs Peters, Weale and Elliston who volunteered at the March meeting.

### **18/239 Burial Ground**

The Clerk reported the following:

An additional inscription request has been received and approved for plot 437.  
An application for a memorial on plot 458A has been received and approved.  
Total fees for March: £140

## **18/240 Planning**

The following applications were considered:

**19/00339/HH** – Erection of two storey side extension and single storey rear extension at 69 New Road. NO COMMENT.

**19/00283/FUL** – Demolition of existing outbuildings and creation of new dwelling at Wickham View, The Green. NOT SUPPORTED due to overdevelopment, parking concerns and proximity to Cross Keys Public House.

**19/00462/LBC** – Replacement of 12 existing windows with 12 new wooden like for like windows at Hooks and Sheaves, The Street. NO COMMENT to make on this application provided that the applicants comply with any advice of the Historic Buildings Consultant.

**19/00523/FUL** – Installation of underground Calor gas tanks and associated engineering works, landscaping and infrastructure to supply the dwellings approved under 17/00973/FUL, land at Bury Lane. NOT SUPPORTED due to safety concerns and proposed siting.

**19/00494/REM** – Application for reserved matters comprising layout, scale, appearance and landscaping ref 16/02096/OUT and ref 18/01650/VAR at Arla Dairy, Station Road. The NDP/Planning Committee members to assess this application against the NDP at a meeting with a provisional date of Tuesday 9<sup>th</sup> April at 7.30pm and report back to full Council at the May meeting.

The following applications were noted:

**19/00043/TPO** – Tree works at 45 Willow Crescent. Passed to tree warden.

**19/00050/TPO** – Tree works at 10 Woodham Drive. Passed to tree warden.

**19/00057/TPO** – Tree works at 13 De Vere Close. Passed to tree warden.

**19/00065/TPO** – Tree works at 9 De Vere Close. Passed to tree warden.

**IT WAS RESOLVED THAT** the Parish Council apply for a tree preservation order to be put on the horse chestnut tree at the former Sportmans Arms Public House.

## **18/241 Finance**

The March budget update was received.

The Clerk's salary increase of one spinal column point following appraisal, as per employment contract, was noted. The national pay scale increase effective from 1<sup>st</sup> April 2019 was noted.

## **18/242 Traffic Update**

An update on traffic matters was received, including: parking permit fees for the Hadfelda Square car park; progress of car park transfer; Station Road pedestrian sign being considered by the Local Highways Panel; new bus shelter installed in The Street at no cost to the Parish Council; footpath obstruction in Maldon Road – UK Power Networks will prepare a quote for consideration.

**IT WAS RESOLVED THAT** the Parish Council agree in principle, subject to cost, location and approval by relevant authorities, to a new SIDS socket installation in Bury Lane, at Essex County Council's expense.

## **18/243 Community Park**

**IT WAS RESOLVED THAT** the Parish Council accept £5,000 in rent from the fishing club for the 2019/20 financial year, pending rent negotiations in preparation for the 2020/21 financial year.

Abstained: Cllrs Broddle and Wallace

#### **18/244 Sport and Recreation**

An update from the advisory group meeting on 27<sup>th</sup> March was received. Membership will be opened to the public and the terms of reference will be expanded.

#### **18/245 Neighbourhood Development Plan Update**

An update on the NDP progress was received. The Parish Council are waiting for information on when the examination will restart.

#### **18/246 Environment**

**IT WAS RESOLVED THAT** the Parish Council approve the purchase of 3 recycled plastic picnic tables at a total cost of £1,329 (exc. VAT) plus installation. These are to replace the broken and damaged wooden ones on the recreation ground, together with a new one for the Nounsley play area.

Abstained: Cllrs Wallace and Peters

**IT WAS RESOLVED THAT** the Parish Council will not take part in the Great British Spring Clean event, but will organise its own event at a later date. Cllr Peters to facilitate.

#### **18/247 Community Association**

The HPCA AGM date of 26<sup>th</sup> April at 8pm in the village hall was noted.

#### **18/248 CCTV/Village Security**

**IT WAS RESOLVED THAT** the Parish Council decommission the existing CCTV recording equipment, leaving static cameras in place.

Abstained: Cllr Broddle

**IT WAS RESOLVED THAT** the Parish Council agree to research opportunities and methodology for dealing with anti-social and criminal activity in the village.

#### **18/249 Street Naming**

Chairman Cllr Weale left the room for this item and Vice Chairman Cllr Dervish took the chair.

**IT WAS RESOLVED THAT** the Parish Council put forward the suggestion of Weale Close as a replacement street name for Sorrells Meadow (which was rejected by Braintree District Council) for the development at Bury Lane.

Abstained: Cllrs Evans, Munt and Hinkley.

#### **18/250 Annual Parish Meeting**

The date, time and location of the Annual Parish Meeting of 20<sup>th</sup> May at 8pm at the former Salvation Army Hall was noted. Invitations will be sent out to local groups, the MP, Chief Constable of Essex Police and Highways representatives, ensuring the correct protocol is followed on the agenda.

### **18/251 Mental Health First Aid**

The Parish Council agreed to hold a Mental Health First Aid training event for local residents, if there is enough interest to do so. This will be at a cost of room hire and provision of refreshments. Councillors to email their interest to the Clerk.

### **18/252 Accounts for Payment**

**IT WAS RESOLVED THAT** the March 2019 accounts for payment be approved:

JM Spurling Planning Consultants	£1,000.00
SSE	£209.30
Essex Arboriculture	£1,890.00
A&J Lighting Solutions	£162.42
Greenfields	£47.22
The Little Bears Nursery	£35.00
Fenland Leisure Products	£447.84
The Maid Service	£36.00
Staff costs	£1,654.30
HM Revenue and Customs	£346.27
Essex County Council	£6,363.12
Hatfield Peverel Community Association	£172.00
Swarco Traffic Ltd	£3,362.76
Plusnet	£41.04
Institute of Cemetery and Crematorium Management	£90.00
Lloyds Bank	£113.24
DW Maintenance	£1,432.75

Abstained: Cllr Wallace

### **18/254 General Announcements**

This item was brought forwards before the exclusion of the public.

The Clerk reported that the Village of the Year judges wish to visit on either 17<sup>th</sup> or 18<sup>th</sup> April around 2.30/3.00pm and asked for volunteers to show them around.

Cllr Broddle reported that the Strutt and Parker land sale was expected to complete this month.

### **18/253 Grass Cutting Contract**

**IT WAS RESOLVED THAT** Standing Orders would be suspended in order to extend the meeting beyond 2½ hours.

**IT WAS RESOLVED THAT** the Parish Council exclude the public to consider tenders for the grass cutting service contract. Cllr Wallace left the meeting.

**IT WAS RESOLVED THAT** the Parish Council award the grass cutting service contract to DW Maintenance for the period 1<sup>st</sup> April 2019-31<sup>st</sup> March 2022.

**The meeting closed at 10.15**

**The next meeting will be held on Monday 13<sup>th</sup> May 2019**