

HATFIELD PEVEREL PARISH COUNCIL MEETING

HELD ON MONDAY 1ST JULY 2019

IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr C Dervish
Cllr L Shaw
Cllr M Renow
Cllr T Munt
Cllr K Gallifant
Cllr M Elliston
Cllr R Peters
4 Members of the Public
Clerk

19/52 Apologies for Absence

Apologies were received and accepted from Cllrs Wallace, Broddle and Livermore.

19/53 Minutes

The Minutes of the Parish Council Meetings held on 3rd June and 18th June 2019 were signed as a correct record by the Chairman.

19/54 Declarations of Interest

Cllr Munt in item 19/57 and Cllr Renow in planning application 19/01099/HH.

19/55 Braintree District Councillor Update

District Councillor Dervish raised the following:

- There is a huge personnel problem in the planning department resulting in planning delays. A crisis budget meeting will be held to review salaries and entice new staff.
- Braintree District Council repaired the duck pond platform. District Cllr Dervish has now asked for the fencing around the pond to be repaired.
- District Councillor grants – there is £1500 per District Councillor available. Please email District Cllr Dervish if interested in applying for funds.
- Could anyone wishing to contact District Cllr Dervish please do so by email.

Cllr Weale asked about the planning permission that has been granted behind the Wheatsheaf Public House. He requested that District Cllr Dervish find out the reasons why planning permission on a development not supported by the NDP has been granted.

19/56 Public Participation

Three members of the public raised the following:

- Congratulations on Party in the Park – it was very successful.

- Hadfelda Square car park looking good – well done to John Cockell, Traffic Advisory Group Chairman.
- Station capacity level concerns as the platform is packed during rush hour. Safety issues raised once the new developments are occupied. Cllr Weale suggested that the Parish Council write to Greater Anglia to ask about capacity levels established for the station.
- Mental Health First Aid training – open now to everyone? The Clerk confirmed that it was and will put notices around the village noticeboards.
- Resurfacing at Hadfelda Square shops – the Clerk confirmed that Greenfields will be completing this work imminently.
- SIDS in Maldon Road – about to be replaced.
- The Christmas tree in front of the village hall has died. Cllr Weale confirmed that a new one would be purchased.
- Concerns about the re-siting of the recycling bins in Hadfelda Square car park, item 19/68 and the potential of needing to re-word the contract. It was suggested that if Braintree District Council cannot accommodate the bins on its own strip of land, then they be removed.

19/57 Citizens Advice Bureau

The Parish Council would like further information on the funding needed to run the service and further information on the funds received by the service from other Councils and community housing organisations. Cllr Weale asked Cllr Dervish to find out how much Braintree District Council contribute towards funding. This item was deferred in lieu of this information.

19/58 Clerk's Report

The action points were noted. Cllr Weale commented that contact with Savills has been re-established. Cllr Peters noted that he had spoken to the Youth Bus facilitator at Party in the Park, but did not get much information. Cllr Gallifant confirmed that Essex County Council would be making its decision on libraries on 23rd July.

19/59 Burial Ground

The Clerk reported the following:

Applications for memorials have been received and approved for plots 371 and 647.

Interments have taken place in plots 719 and 525.

A transfer of ownership for plot 579 has been approved.

Total fees for June: £790.

19/60 Planning

The following applications were considered:

19/01099/HH – Single storey rear extension at Linden Cottage, 4-5 Nounsley Terrace, Nounsley Road. NO COMMENT. *Cllr Renow left the room for this item.*

19/01130/HHPA – Single storey rear extension at Chez Chaz, Maldon Road. NO COMMENT

The following applications were noted:

19/00129/TPO – Tree works at 1 The Pines. PASSED TO TREE WARDEN.

19/61 Finance

The June budget update was received.

The payment of £21 authorised outside of the meeting for a Temporary Event Licence in Cllr Weale's name for the Party in the Park event was noted.

The £1,000 donation towards Community Events (as included in the approved budget figures for 2019/20) was noted.

IT WAS RESOLVED THAT the Parish Council receive, note and approve the recommendation for Councillors to have Parish Council email addresses.

19/62 Party in the Park

Feedback from the successful event was received. There has been lots of praise on social media and no incidents were reported. The money generated is still being counted. The Parish Council stand offered free water.

19/63 Neighbourhood Development Plan Update

Cllr Renow provided an update on the progress of the NDP.

The motion to agree consent or otherwise to the alteration of the Designated Area to match the new Parish boundary at this time was withdrawn. A decision will be made once the NDP is formed.

19/64 Environment

The morning of Saturday 13th July at 10am was agreed for the cutting back of surplus vegetation around the duck pond, subject to weather conditions. Cllr Munt requested volunteers to bring tools.

IT WAS RESOLVED THAT the Parish Council to appoint DW Maintenance to carry out tree works on the oak tree on the footpath adjacent to the Community park at a cost of £190.

19/65 Traffic

An update was received. The Parish Council in some form will need to engage with the District and County Councils at some point soon regarding traffic control at the Station Road/The Street junction.

IT WAS RESOLVED THAT the Parish Council to appoint the NEPP to undertake free of charge 'sweeps' of Church Road at school pick up/drop off times in September. The Clerk to put an advisory note of these visits on social media closer to the time.

19/66 Sport and Recreation

A discussion on the 'use of public spaces policy' was held. The terms of reference will be updated by the Clerk as soon as possible. Cllr Dervish requested volunteers for the advisory group. The Clerk to put out a request on social media for volunteers.

19/67 KBMG

An update on the Jock Thompson Day was received. The Football Club wish to discuss future proposals with the Parish Council.

19/68 Recycling Bins in Hadfelda Square

A decision was not made at the meeting. Cllr Weale requested an extraordinary meeting to be arranged to discuss options in further detail.

19/69 Street Naming Policy

IT WAS RESOLVED THAT the Parish Council to adopt the Street Naming Policy. No amendments were made at the meeting.

19/70 Accounts for Payment

IT WAS RESOLVED THAT the June 2019 accounts for payment be approved:

SSE Southern Electric	£360.97
Kempco Ltd (printing of The Review)	£748.00
Mobile Thrones Ltd	£312.00
A&J Lighting	£246.84
Greenfields	£48.48
Came and Company Insurance	£91.94
Mrs M Elliston – expenses for The Review	£128.94
The Maid Service	£19.00
Staff costs	£1,724.52
Plusnet	£38.42
Hatfield Peverel Community Association	£190.00
Delta Rubber	£261.54
Ann Skippers Planning	£141.43
Lloyds Bank (office sundries)	£285.65
DW Maintenance	£1,689.60

The Clerk drew Councillors' attention to the additional insurance payment for fence cover.

19/71 General Announcements

The Clerk reported that she has a dental appointment on Wednesday and may therefore not be in the office at 9am.

Cllr Weale raised task/project management concerns. He felt the Parish Council is overextending itself until more volunteers can be found. The Parish Council should be realistic about what is achievable. If anyone feels a project needs to be brought to the fore, please say.

Cllr Dervish asked for the following to be put on the August agenda:

- Councillor protocol when contacting other Councillors and the Clerk.
- Man Shed project.

The meeting closed at 9.30pm

The next meeting will be held on Monday 5th August 2019