

Clerk to the Council  
Sarah Gaeta

Parish Council Office  
Community Association Village Hall  
Maldon Road  
Hatfield Peverel  
Essex CM3 2HP

Tel: (01245) 382865  
Email: [parishclerk@hatfieldpeverelpc.com](mailto:parishclerk@hatfieldpeverelpc.com)

27<sup>th</sup> July 2022

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 1<sup>ST</sup> AUGUST 2022 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

Clerk to the Council

---

**A G E N D A**

**22/70 Apologies for Absence**

**22/71** Minutes of the Parish Council Meeting held on 4<sup>th</sup> July 2022 to be taken as read and signed as a correct record by the Chairman.

**22/72** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**22/73 Essex County Councillor Update** 5 minutes  
To receive an update from ECC Councillor Derrick Louis.

**22/74 Braintree District Councillor Update** 5 minutes

**22/75 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

**22/76 Clerk's Report** 5 minutes  
To receive and note the update on action points from the last meeting.

**22/77 Burial Ground** 2 minutes  
Report of interments and memorials.

- 22/78 Finance and General Purposes** *10 minutes*
- (a) To receive the July budget update.
  - (b) To note payments made by bank transfer from the Barclays Party in the Park account, with single authorisation: (i) Payment to band for £200 (due to cheque refusal); (ii) Deposit for reindeer hire of £206.40 (as cheques not accepted).
  - (c) **Motion:** The Parish Council to approve the nomination of Councillor Weale as Hatfield Peverel Infant School Governor.
- 22/79 Traffic** *10 minutes*
- To receive an update on traffic matters, including the A12 project.
- 22/80 Heritage** *15 minutes*
- (a) To receive an update from the Heritage Warden on recent activities.
  - (b) **Motion:** The Parish Council to submit all 17 asset types to Place Services for assessment and determination as non-designated heritage asset types (NDHAs).
  - (c) **Motion:** The Parish Council to agree to pay £500 to Place Services for the assessment and determination of all 17 asset types as NDHAs.
  - (d) **Motion:** The Parish Council to permit and support Remembrance activities during October 2022, including:
    - (i) A service to mark the start of the Remembrance period.
    - (ii) A talk at the 'Every Members' Club'.
    - (iii) A talk at the library.
- 22/81 Neighbourhood Development Plan** *5 minutes*
- To receive an update on the NDP review.
- 22/82 Environment** *15 minutes*
- (a) To discuss replacing the bench opposite the Duke of Wellington.
  - (b) **Motion:** The Parish Council to agree the quote of £280 from Blackwater Tree Specialists to carry out tree works on the Strutt Memorial Recreation Ground.
  - (c) **Motion:** The Parish Council to purchase two new dog waste bins at a cost of £263.79 (including VAT and delivery).
  - (d) **Motion:** The Parish Council to sign up to the Essex Wildlife Trust's 'Wilder Town, Wilder Village' scheme.
- 22/83 Community Land** *5 minutes*
- To receive an update on the community land in the parish.
- 22/84 Section 106 Funds** *15 minutes*
- To discuss and decide whether to provide a single or double tennis court facility at the Strutt Memorial Recreation Ground, and agree to prepare the specification to go out to Tender as per the Council's Financial Regulations.
- 22/85 Keith Bigden Memorial Ground** *5 minutes*
- To receive an update on KBMG matters.
- 22/86 Accounts for Payment** *2 minutes*
- To agree the accounts for payment for July 2022.
- 22/87 General Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 29<sup>th</sup> July.*

**Date of next Parish Council Meeting – Monday 5<sup>th</sup> September 2022**