

HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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27th August 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 1ST SEPTEMBER 2025 AT 7.30 PM**
for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

25/84 Apologies for Absence

25/85 Minutes of the Parish Council Meeting held on 4th August 2025 to be taken as read and signed as a correct record by the Chairman.

25/86 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/87 Essex County Councillor Update 5 minutes

25/88 Braintree District Councillor Update 5 minutes

25/89 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. 3 minutes per person; 15 minutes max

25/90 Clerk's Report 5 minutes
To receive and note the update on action points from the last meeting.

25/91 Finance and General Purposes 10 minutes
(a) To receive a budget update.
(b) To review and agree expenditure from budget line 116 for the following Village Hall project: replacement of hall tables.

25/92 Traffic 5 minutes
To receive an update on traffic matters.

- 25/93 Environment** *5 minutes*
To agree to re-appoint Kompan to carry out play and sport equipment inspections for 2025/26 at a cost of £1,436.33 + VAT. This will include three operational inspections and one annual inspection.
- 25/94 Stone Path Meadow** *5 minutes*
To receive an update on the meadows.
- 25/95 Section 106 Funds** *30 minutes*
(a) To receive an update on S106 projects.
(b) To approve the rules and regulations for tennis courts.
(c) To agree on tennis court charges.
(d) To appoint a coach for the tennis courts.
- 25/96 Communications** *5 minutes*
To receive an update on communications.
- 25/97 Keith Bigden Memorial Ground** *5 minutes*
To grant retrospective approval to the Football Club for the installation of spectator stands.
- 25/98 Youth Services** *5 minutes*
To receive an update on Youth Services.
- 25/99 Accounts for Payment** *5 minutes*
To agree the accounts for payment for August 2025.
- 25/100 Announcements** *5 minutes*

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 29th August 2025.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 6th October 2025