

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 1<sup>ST</sup> SEPTEMBER 2025  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Renow (Chairman)  
Cllr T Munt  
Cllr R Parker  
Cllr W Purser  
Cllr T Short  
Cllr S Smith  
Cllr D Wallace  
Clerk  
6 members of the public

**25/84 Apologies for Absence**

Apologies received and accepted from Councillors Broddle, Elliston and Weale.

**25/85 Minutes**

The Minutes of the Parish Council Meeting held on 4<sup>th</sup> August 2025 were agreed and signed as a correct record.

**25/86 Declarations of Interest**

Councillor Wallace in item 25/99 (pecuniary) and 25/95(d) (non-pecuniary).

**25/87 Essex County Councillor (ECC) Update**

Councillor Louis was not present.

**25/88 Braintree District Councillor (BDC) Update**

Councillor Dervish gave an update on the following:

- Two new 3G pitches are now open in Witham.
- Volunteer awards – deadline this month.

**25/89 Public Participation**

One member of the public raised the following:

- Girls football team – request to train on the recreation ground during the winter months.

**25/90 Clerk's Report**

The Clerk's Report was received and noted. Item 25/74 – EAG to take forward.

**25/91 Finance and General Purposes**

- (a) The budget update was received.
- (b) The agreement to appoint contractors for the replacement of village hall tables was deferred.

**25/92 Traffic**

An update on traffic matters was received.

**25/93 Environment**

**It was resolved** to re-appoint Kompan to carry out play and sport equipment inspections for 2025/26 at a cost of £1,436.33 + VAT.

### 25/94 Stone Path Meadow

An update on the meadows was received.

### 25/95 Section 106 Funds

- (a) An update on S106 funds and projects was received.
- (b) **It was resolved** to approve the rules and regulations for the tennis courts, with a review after three months of their opening.
- (c) **It was resolved** to charge £5 per hour per court for use of the tennis courts, with a review after three months of their opening.
- (d) Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public at the end of this meeting to consider the appointment of a tennis coach.

*Powers: Local Government Act 1972 s.111.*

### 25/96 Communications

A brief update on communications was received.

### 25/97 Keith Bigden Memorial Ground

**It was resolved** to grant retrospective approval to the Football Club for the installation of spectator stands.

### 25/98 Youth Services

An update on youth services was received.

### 25/99 Accounts for Payment

**It was resolved** that the accounts for payment for August 2025 be approved as follows:

Staff costs	£6,154.73
Wallace Arboriculture and Groundcare	£3,691.25
The Maid Service	£45.00
Acuphon Ltd	£3,990.00
Andrew Smith Print Limited	£330.00
Glasdon	£341.38
Hatfield Peverel Community Association	£293.33
Clear Councils	£154.71
Worknest	£4,050.00
Essex County Council	£1,290.00

#### Pre-Approved Direct Debits:

Unity Trust Bank	£11.55
Braintree District Council	£183.00
BT	£60.16
Lloyds Bank	£251.19
Now Pensions	Included in staff costs

*Councillor Wallace abstained.*

### 25/100 General Announcements

None.

### 25/95(d) Section 106

- (a) **It was resolved** to appoint Mark Cain as approved tennis coach for a 12-month period, with quarterly monitoring and feedback. *Cllr Wallace abstained.*

*Powers: Local Government Act 1972 s.111.*

**The meeting closed at 8.45pm**  
**The next meeting will be held on Monday 6<sup>th</sup> October 2025**