**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING**

**HELD ON MONDAY 1ST SEPTEMBER 2025**

**IN THE VILLAGE HALL AT 7.30PM**

## **Those present:**

Cllr M Renow (Chairman)

Cllr T Munt

Cllr R Parker

Cllr W Purser

Cllr T Short

Cllr S Smith

Cllr D Wallace

Clerk

6 members of the public

# **25/84 Apologies for Absence**

Apologies received and accepted from Councillors Broddle, Elliston and Weale.

# **25/85 Minutes**

The Minutes of the Parish Council Meeting held on 4th August 2025 were agreed and signed as a correct record.

# **25/86 Declarations of Interest**

Councillor Wallace in item 25/99 (pecuniary) and 25/95(d) (non-pecuniary).

# **25/87 Essex County Councillor (ECC) Update**

Councillor Louis was not present.

**25/88 Braintree District Councillor (BDC) Update**

Councillor Dervish gave an update on the following:

* Two new 3G pitches are now open in Witham.
* Volunteer awards – deadline this month.

# **25/89 Public Participation**

One member of the public raised the following:

* Girls football team – request to train on the recreation ground during the winter months.

# **25/90 Clerk’s Report**

The Clerk’s Report was received and noted. Item 25/74 – EAG to take forward.

# **25/91 Finance and General Purposes**

1. The budget update was received.
2. The agreement to appoint contractors for the replacement of village hall tables was deferred.

# **25/92 Traffic**

An update on traffic matters was received.

# **25/93 Environment**

**It was resolved** to re-appoint Kompan to carry out play and sport equipment inspections for 2025/26 at a cost of £1,436.33 + VAT.

**25/94 Stone Path Meadow**

An update on the meadows was received.

# **25/95 Section 106 Funds**

1. An update on S106 funds and projects was received.
2. **It was resolved** to approve the rules and regulations for the tennis courts, with a review after three months of their opening.
3. **It was resolved** to charge £5 per hour per court for use of the tennis courts, with a review after three months of their opening.
4. Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2) **it was resolved** to exclude members of the press and public at the end of this meeting to consider the appointment of a tennis coach.

*Powers: Local Government Act 1972 s.111.*

# **25/96 Communications**

A brief update on communications was received.

# **25/97 Keith Bigden Memorial Ground**

**It was resolved** to grant retrospective approval to the Football Club for the installation of spectator stands.

# **25/98 Youth Services**

An update on youth services was received.

# **25/99 Accounts for Payment**

**It was resolved** that the accounts for payment for August 2025 be approved as follows:

|  |  |
| --- | --- |
| Staff costs | £6,154.73 |
| Wallace Arboriculture and Groundcare | £3,691.25 |
| The Maid Service | £45.00 |
| Acuphon Ltd | £3,990.00 |
| Andrew Smith Print Limited | £330.00 |
| Glasdon | £341.38 |
| Hatfield Peverel Community Association | £293.33 |
| Clear Councils | £154.71 |
| Worknest | £4,050.00 |
| Essex County Council | £1,290.00 |

Pre-Approved Direct Debits:

|  |  |
| --- | --- |
| Unity Trust Bank | £11.55 |
| Braintree District Council | £183.00 |
| BT | £60.16 |
| Lloyds Bank | £251.19 |
| Now Pensions | Included in staff costs |

*Councillor Wallace abstained.*

# **25/100 General Announcements**

None.

# **25/95(d) Section 106**

1. **It was resolved** to appoint Mark Cain as approved tennis coach for a 12-month period, with quarterly monitoring and feedback. *Cllr Wallace abstained.*

*Powers: Local Government Act 1972 s.111.*

## **The meeting closed at 8.45pm**

## **The next meeting will be held on Monday 6th October 2025**