

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 1ST NOVEMBER 2021
IN THE VILLAGE HALL AT 7.30PM**

Those present:

Cllr M Weale (Chairman)
Cllr C Dervish
Cllr M Renow
Cllr D Wallace
Cllr T Munt
Cllr H Knightbridge
Cllr K Gallifant
Cllr L Shaw
Clerk
Essex County Councillor D Louis
3 members of the public

21/110 Apologies for Absence

Apologies were received and accepted from Councillors Broddle, Elliston and Howlett.

21/111 Minutes

The Minutes of the Parish Council Meeting held on 4th October 2021 were agreed as a correct record.

21/112 Declarations of Interest

Councillor Wallace in handyman matters and items 21/122 and 21/124.

21/113 Essex County Councillor Update

Councillor Derrick Louis gave an update on the following:

- Thanks offered for the invitation to the Tommy silhouette unveiling service.
- Vehicle Activated Speed (VAS) units – local councils will be able to purchase directly.
- The Parish Council's Local Highways Panel applications should be considered at the March 2022 meeting. Recommendation that a Parish Council representative attends to speak in favour of the schemes submitted.
- A12 over-bridge – temporary traffic lights matter is progressing.
- Funding for the Heritage project – submit by 31st December.
- Bus shelters – review will be completed early November.
- Maldon Road sink hole repaired again. Will need full road closure at some point for detailed investigation.
- Footpath 18 – update on priority requested.
- Meeting with ECC Highways Councillor Lee Scott shortly to show him the issues in the village.

21/114 Braintree District Councillor Update

Councillor Dervish gave an update on the following:

- Bulb planting scheme is now closed.
- Green bin collections cease in the last week of November and recommence in the first week of March.
- District Councillor grant for toddler play equipment at the village hall approved.
- District Councillor grant for the Heritage project must go to governance due to Councillor Dervish's interest as a Parish Councillor. A decision will take longer than usual.

21/115 Public Participation

No matters were raised.

21/116 Clerk's Report

The Clerk's Report was received and updates provided for items 21/50, 19/87 and 20/208.

21/117 Burial Ground

An interment took place in plot 466D.

Fees received for October: £200.

21/118 Planning

The following applications were considered:

21/02923/HH – Erection of a two-storey side extension, single-storey rear extension with balcony to replace existing conservatory, electric gates, post and rail fencing, demolition of existing detached garage to rebuild into ancillary annexe accommodation at Oakleigh House, Crabb's Hill, Hatfield Peverel. **No comment, other than a request for a condition that it is not sold as an independent residential unit.** *Councillor Knightbridge abstained.*

21/02857/OUT – Outline planning application for demolition of existing dwelling and associated outbuildings, and construction of up to 17 dwellings with open space, access, landscaping and associated infrastructure at Small Acres, Maldon Road, Hatfield Peverel. **It was agreed that** the Neighbourhood Development Plan team to formulate a response.

21/02916/VAR – Removal of Condition 9 and variation of Conditions 16 and 18 of approved application 20/00906/REM at land northeast of Gleneagles Way, Hatfield Peverel. **No comment.**

21/03040/FUL – Alterations to existing flats and creation of an additional 1 x 1 bed flat at roof level and erection of dormer roof extensions at Valid Point, Maldon Road, Hatfield Peverel. **No comment.**

21/03023/LBC – Retention of 3 CCTV cameras to exterior of dwelling at 2 The Limes, The Street, Hatfield Peverel. **No comment.**

21/02894/TPO – Tree works at 57 Willow Crescent, Hatfield Peverel. **Tree Warden unable to submit a report prior to the meeting due to access to the property. The report will be submitted once ready.**

21/02946/TPO – Tree works at 51 Willow Crescent, Hatfield Peverel. **Tree Warden's report will be submitted.**

21/119 Finance and General Purposes

- (a) The October budget update was received with no questions.
- (b) **It was resolved that** the Parish Council to sponsor classes in the Spring and Autumn Horticultural Society shows at a cost of £20. *Councillor Munt abstained.*
- (c) The 2022 full Parish Council meeting dates were agreed.
- (d) **It was resolved that** the Parish Council to refuse permission for vehicles from 'Stonebond Properties' to use the village hall car park while working on the building site to the rear of The Wheatsheaf.
- (e) **It was resolved that** the Parish Council to agree to the request from its insurance representatives to fell the Lime tree at the village hall entrance.
- (f) **It was resolved that** the amended Financial Regulations be approved. A new point was added (4.10).

21/120 Neighbourhood Development Plan (NDP)

It was resolved that the Parish Council to agree an increase in the current financial year budget for the NDP Review of £5,000.

21/121 Heritage

An update on the Local Heritage List project was received.

21/122 Environment

It was resolved that the Parish Council to appoint DW Maintenance to carry out the following tree works: lifting and cutting back hedges/trees overhanging 7 Beech Rise and another property along the footpath, to fell and remove dead Ash tree on corner of footpath at rear of New Road, to cut bough of Horse Chestnut tree overhanging garden of 7 New Road, and to deadwood tree at entrance to recreation ground from village hall car park, at a cost of £495.00. *Councillor Wallace abstained.*

21/123 Traffic

An update on traffic matters was received.

21/124 KBMG

- a) **It was resolved that** the Parish Council to approve a £7,700 budget for remedial work to the slope at the KBMG, with a condition that the Football Club carries out installation of safe crossing points and footpath as per Parish Council Risk Assessment. Any costs over the budgeted amount will be requested from the Football Club. The Bowling Club will be asked for a proportion representative of their usage.
- b) Discussion on additional site maintenance measures deferred. However, **it was resolved that** the Parish Council to carry out urgent hedge cutting at the car park entrance. *Councillor Wallace abstained.*

It was resolved that the Parish Council to suspend Standing Order 3(x) and continue the meeting beyond 2½ hours. *Councillor Gallifant left the meeting.*

21/125 Community Land

The motion to seek legal advice regarding the lengthy delay in the registration of the Parish Council's title to the community park land was withdrawn.

21/126 Platinum Jubilee

The meeting was not in favour of purchasing a Jubilee beacon.

21/127 Accounts for Payment

It was resolved that the accounts for payment for October 2021 be approved as follows:

HM Revenue & Customs	£429.91
Plusnet	£34.87
Braintree District Council	£143.00
Staff costs	£2,668.43
DW Maintenance	£1,877.50
Hatfield Peverel Community Association	£180.00
Wave (Anglian Water)	£15.03
The Maid Service	£38.00
Greenfields	£46.60
Mortimer Contracts	£570.00
SSE Southern Electric	£256.10
Society of Local Council Clerks	£208.00
Lloyds Bank (office expenses – 2 months)	£687.86
A&J Lighting	£180.54
Kempco Limited	£935.00
DAC Planning	£3,436.80
Cllr M Renow (expenses)	£55.98

Councillor Wallace abstained

21/128 General Announcements

The following matters were raised:

- Remembrance Avenue streetlight update – ECC Highways declined licence application. Solar powered streetlight will be investigated for a different location.
- 1,270 tree whips being delivered on 17th November. Volunteers needed for 18th November to help with planting.

The meeting closed at 10.20pm

The next meeting will be held on Monday 6th December 2021