

Clerk to the Council
Sarah Gaeta

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26th November 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 1ST DECEMBER 2025 AT 7.30 PM
for the purpose of transacting the following business.**

SL Gaeta

Clerk to the Council

A G E N D A

25/139 Apologies for Absence

25/140 Minutes of the Parish Council Meeting held on 3rd November 2025 to be taken as read and signed as a correct record by the Chairman.

25/141 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/142 Essex County Councillor Update *5 minutes*

25/143 Braintree District Councillor Update *5 minutes*

25/144 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

25/145 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

25/146 Finance and General Purposes *20 minutes*
To discuss the first draft budget for 2026/27.

25/147 Traffic *10 minutes*
(a) To receive an update on traffic matters.

- (b) To agree to upgrade the Hadfelda Square ticket machines at a cost of £4,665 + VAT with the services of an electrician at approximately £600 + VAT. There will be a monthly charge of £20 for the data management system.

25/148 Environment

20 minutes

- (a) To receive an update on parking issues on The Green.
(b) To review the current Potential Open Space Improvements (POSI) and suggest ideas for inclusion or removal for 2026. [POSI 2025](#)

25/149 Stone Path Meadow

5 minutes

To receive an update on the meadows.

25/150 Section 106 Funds

10 minutes

- (a) To receive an update on S106 projects.
(b) To approve membership of 'Essex Tennis' at a cost of £66 per court per year.
(c) To approve the S106 application for the Village Hall roof repairs and installation of solar panels.

25/151 Community Park

5 minutes

To receive an update on the Community Park progress.

25/152 Communications

5 minutes

To receive an update on communications.

25/153 Keith Bigden Memorial Ground

5 minutes

To receive an update on the KBMG.

25/154 Youth Services

5 minutes

To receive an update on Youth Services.

25/155 Local Government Reorganisation (LGR)

15 minutes

To discuss and decide if the Parish Council will make a submission to the Government's LGR Consultation. <https://www.gov.uk/government/consultations/local-government-reorganisation-in-essex-southend-on-sea-and-thurrock/proposals-for-local-government-reorganisation-in-essex-southend-on-sea-and-thurrock>

25/156 Accounts for Payment

5 minutes

To agree the accounts for payment for November 2025.

25/157 Announcements

5 minutes

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 28th November 2025.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 12th January 2026