

**HATFIELD PEVEREL  
PARISH COUNCIL**

Clerk to the Council  
Sarah Gaeta

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26<sup>th</sup> January 2026

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summoned to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL  
ON MONDAY 2<sup>ND</sup> FEBRUARY 2026 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

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Clerk to the Council

**A G E N D A**

**25/176 Apologies for Absence**

**25/177** Minutes of the Parish Council Meeting held on 12<sup>th</sup> January 2026 to be taken as read and signed as a correct record by the Chairman.

**25/178** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3<sup>rd</sup> June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**25/179 Braintree District Councillor Update**

*5 minutes*

**25/180 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.

*3 minutes per person; 15 minutes max*

**25/181 Clerk's Report**

*5 minutes*

To receive and note the update on action points from the last meeting.

**25/182 Finance and General Purposes**

*5 minutes*

To note the completion of the bank reconciliations for the financial year to date.

**25/183 Traffic**

*10 minutes*

- (a) To receive an update on traffic matters.
- (b) To approve an ECC speed survey in Maldon Road at a cost of £368.20.

(c) To consider the purchase of six boxes of ticket rolls (48 rolls) for the Hadfelda Square car park ticket machines, at a cost of £915 plus VAT, with the tickets branded with the Parish Council's name rather than Braintree District Council's.

<b>25/184 Environment</b>	<i>5 minutes</i>
To receive an update from the Environment Advisory Group (EAG).	
<b>25/185 Stone Path Meadow</b>	<i>5 minutes</i>
To receive an update on the meadows.	
<b>25/186 Section 106 Funds</b>	<i>5 minutes</i>
To receive an update on S106 projects.	
<b>25/187 Community Park</b>	<i>5 minutes</i>
To receive an update on the Community Park.	
<b>25/188 Communications</b>	<i>5 minutes</i>
To receive an update on communications.	
<b>25/189 Keith Bigden Memorial Ground</b>	<i>5 minutes</i>
To receive an update on the KBMG.	
<b>25/190 Youth Services</b>	<i>5 minutes</i>
To receive an update on youth services.	
<b>25/191 Accounts for Payment</b>	<i>5 minutes</i>
To agree the accounts for payment for January 2026.	
<b>25/192 Announcements</b>	<i>5 minutes</i>

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 30<sup>th</sup> January 2026.*

*The timings given above are for the Chairman's guidance.*

**Date of next Parish Council Meeting – Monday 2<sup>nd</sup> March 2026**