

# HATFIELD PEVEREL PARISH COUNCIL

Clerk to the Council  
Sarah Gaeta

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24<sup>th</sup> February 2020

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summonsed to attend**

**THE PARISH COUNCIL MEETING TO BE HELD IN  
MEETING ROOM 2 AT THE VILLAGE HALL ON  
MONDAY 2<sup>ND</sup> MARCH 2020 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

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Clerk to the Council

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## **A G E N D A**

**19/213** Apologies for absence

**19/214** Minutes of the Parish Council Meetings held on 3<sup>rd</sup> and 12<sup>th</sup> February 2020 [to be taken as read and signed as a correct record by the Chairman].

**19/215** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1<sup>st</sup> July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**19/216 Braintree District Councillor Update**

*5 minutes*

**19/217 Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.

*3 minutes per person; 15 minutes max*

**19/218 Clerk's Report**

*5 minutes*

To receive and note the update on action points from the last meeting.

**19/219 Burial Ground**

*2 minutes*

Report of interments and memorials.

**19/220 Planning**

*5 minutes*

The following applications to be considered:

**20/00124/HH** – Erection of front porch and front dormer window at Black Gables, Maldon Road.

**20/00166/HH** – Erection of rear and front extensions at 23 Sportsmans Lane.

**20/00051/HH** – Single storey rear extension at Albemarle, Ulting Road.

**20/00250/HH** – Single storey rear extension and alterations to fenestration at Palms, Manor Road.

**19/221 Finance and General Purposes***10 minutes*

**Motion:** The Parish Council to access external VAT advice in relation to the Hadfelda Square car park at a cost of £225 from The Parkinson Partnership.

To receive the March meeting budget update.

**19/222 Environment***5 minutes*

**Motion:** The Parish Council to approve the purchase of four litter bins from Glasdon at a reduced price of £1,084.91 exc VAT.

To note the purchase and planting of a replacement memorial Christmas tree to the front of the village hall at a cost of £25.

**19/223 Neighbourhood Development Plan***5 minutes*

**Motion:** The Parish Council to give consent to change the current Neighbourhood Area for the Hatfield Peverel Neighbourhood Development Plan to match the new parish boundary (which excludes an area at Woodend Farm), under section 61G of the Town and Country Planning Act (1990) (As amended).

**19/224 Traffic***5 minutes*

**Motion:** The Parish Council to approve the purchase of a further solar powered VAS, at a total cost of £2,495 exc VAT.

**19/225 Hadfelda Square Car Park***5 minutes*

To discuss and decide if the Parish Council will purchase additional insurance cover for Hadfelda Square Car Park, subject to the Clerk receiving supporting information.

**19/226 KBMG***5 minutes*

To receive an update on recent facilitative meetings with the KBMG user groups.

**19/227 VE Day Commemorations***10 minutes*

To discuss what VE Day commemorations the Parish Council may organise (if any) and to decide what budget amount will be allocated to this, ring fenced from the 2019/20 budget.

**19/228 Accounts for Payment***2 minutes*

To agree accounts for payment for February 2020.

**19/229 General Announcements***5 minutes***19/230 Confidential Item***5 minutes*

**Motion:** The Parish Council to exclude the press and public to progress a commercially sensitive matter.

**Motion:** The Parish Council to ratify the amended terms of reference of the working party formulated under resolution (2) of the 12<sup>th</sup> February 2020 extraordinary meeting.

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 28<sup>th</sup> February.*

**Date of next Parish Council Meeting – Monday 6<sup>th</sup> April**