

HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 2ND MARCH 2020
IN THE VILLAGE HALL AT 7.30PM

Those present: Cllr M Weale (Chairman)
Cllr T Munt
Cllr L Shaw (part)
Cllr M Renow
Cllr M Elliston
Cllr C Dervish
Cllr D Wallace
Cllr C Livermore
Cllr S Thorpe
Cllr C Greaves
2 members of the public
Clerk

19/213 Apologies for Absence

Apologies were received and accepted from Cllrs Gallifant and Broddle.

19/214 Minutes

The Minutes of the Parish Council Meetings held on 3rd and 12th February 2020 were signed as a correct record by the Chairman.

19/215 Declarations of Interest

Cllr Wallace in handyman matters.

19/216 Braintree District Councillor Update

District Councillor Bebb sent his apologies. District Councillor Dervish reported no further update since the last meeting.

19/217 Public Participation

Two members of the public raised the following issues:

- Footpath from New Road to Bennett Way. Part of it is Footpath 4, the rest is not a public footpath on the definitive map. The Parish will need to 'claim' the path. Forms will be submitted to ECC.
- Footpath from Stonepath Drive to Church Road. Needs to be included in the definitive map and 'claimed' as above. By 1st January 2026, local paths not on the definitive map will be lost.
- Footpath 53 – 'coffin path' - complaints of flooding. Reported to Jim Bartley of ECC. There is funding available which *may* be able to be used to lay road planings. Other footpath flooding issues discussed. *Cllr Shaw joined the meeting.*
- Police have been in evidence pulling drivers over – Bovingdons.

- Sign in Station Road saying 'road closure'. ECC has confirmed that the sign should be by the railway bridge and has been put in the wrong place.

19/218 Clerk's Report

The Clerk's Report was received and noted with no comments.

19/219 Burial Ground

The burial ground report will be circulated to Councillors after the meeting and uploaded to the website as an addendum to the minutes.

19/220 Planning

The following applications were considered:

20/00124/HH – Erection of front porch and front dormer window at Black Gables, Maldon Road. NO COMMENT

20/00166/HH – Erection of rear and front extensions at 23 Sportsmans Lane. NO COMMENT, but recommendation for imposing condition of limited external lighting in a rural area.

20/00051/HH – Single storey rear extension at Albermarle, Ulting Road. NO COMMENT, but recommendation for imposing condition of limited external lighting in a rural area.

20/00250/HH – Single storey rear extension and alterations to fenestration at Palms, Manor Road. NO COMMENT

19/221 Finance and General Purposes

IT WAS RESOLVED THAT the Parish Council to access external VAT advice in relation to the Hadfelda Square car park at a cost of £225 from The Parkinson Partnership.

The March meeting budget update was received and noted without comment.

19/222 Environment

IT WAS RESOLVED THAT the Parish Council to approve the purchase of four litter bins from Glasdon at a reduced price of £1,084.91 exc VAT. *Cllr Wallace abstained.*

The purchase and planting of a replacement memorial Christmas tree to the front of the village hall at a cost of £25 was noted. Cllr Thorpe volunteered to water the tree.

Cllr Dervish advised that the new waste bin in the Hadfelda Square car park had come away from its fixings in the recent storms. The Clerk requested that the handyman repair it.

19/223 Neighbourhood Development Plan

Cllr Renow gave a brief update on the NDP. **IT WAS RESOLVED THAT** the Parish Council to give consent to change the current Neighbourhood Area for the Hatfield Peverel Neighbourhood Development Plan to match the new parish boundary (which excludes an area at Woodend Farm), under section 61G of the Town and Country Planning Act (1990) (As amended).

19/224 Traffic

A Traffic Advisory Group update was provided. **IT WAS RESOLVED THAT** the Parish Council to approve the purchase of a further solar powered VAS, at a total cost of £2,495 exc VAT. *Cllr Wallace abstained.*

19/225 Hadfelda Square Car Park

IT WAS RESOLVED THAT the Parish Council will not pursue the purchase of loss or damage insurance cover for the Hadfelda Square Car Park.

19/226 KBMG

Cllr Munt provided an update on the recent facilitative meetings with the KBMG user groups.

19/227 VE Day Commemorations

Possible commemorative events were discussed. Cllr Wallace will liaise with the church regarding its plans for the event. The aim would be to limit costs to under £500 so that the expenditure can be authorised by the Chairman and the Clerk in accordance with the Financial Regulations.

19/228 Accounts for Payment

IT WAS RESOLVED THAT the February 2020 accounts for payment be approved:

Greenfields Community Housing	£48.48
Edge IT Systems	£947.28
Braintree District Council	£680.36
Rural Community Council of Essex	£70.00
SSE Southern Electric	£274.12
A&J Lighting Solutions	£162.42
Kempco (printing of The Review)	£848.00
Office Furniture Online	£44.40
Smart Wheelie (Kevin Isaaks)	£359.00
Japanese Knotweed Ltd	£1,008.00
HSQE Ltd	£307.20
HMRC	£386.96
Essex Association of Local Councils	£486.00
Staff costs	£2,037.35
Plusnet	£30.88
Hatfield Peverel Community Association	£150.00
Lloyds Bank (office expenses)	£117.30
DW Maintenance	£1,247.50
The Maid Service	£38.00

Cllr Wallace abstained.

19/229 General Announcements

The Clerk reported the following:

- Forthcoming free briefing sessions for any Councillor interested: Every Contact Counts.
- Highways meeting reminder (for Councillors and Traffic Advisory Group members only).
- Village of the Year competition 2020 is now open.
- Chelmsford Garden Village Community Liaison Group meeting.

- Annual Parish Meeting on 21st May.

The Chairman reported the following:

- Considerations of the coronavirus relating to the Parish Council's public events.
- Private security village patrol options – comments welcomed.

The Chairman of the Traffic Advisory Group reported his upcoming attendance at the Maldon transport meeting.

19/230 Confidential Item

IT WAS RESOLVED THAT the Parish Council to exclude the press and public to progress a commercially sensitive matter.

IT WAS RESOLVED THAT the Parish Council to ratify the amended terms of reference of the working party formulated under resolution (2) of the 12th February 2020 extraordinary meeting.

The meeting closed at 9.15pm

The next meeting will be held on Monday 6th April 2020