

HATFIELD PEVEREL
PARISH COUNCIL

Clerk to the Council
Sarah Gaeta

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28th May 2025

To: Members of Hatfield Peverel Parish Council

You are hereby summoned to attend

**THE PARISH COUNCIL MEETING
TO BE HELD AT THE VILLAGE HALL
ON MONDAY 2ND JUNE 2025 AT 7.30 PM**
for the purpose of transacting the following business.

SL Gaeta

Clerk to the Council

A G E N D A

25/27 Apologies for Absence

25/28 Minutes of the Parish Council Meeting held on 12th May 2025 to be taken as read and signed as a correct record by the Chairman.

25/29 Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 3rd June 2024 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

25/30 Essex County Councillor Update *5 minutes*

25/31 Braintree District Councillor Update *5 minutes*

25/32 Introduction from Mark Cain- Professional Tennis Coach *5 minutes*

25/33 Public Participation session with respect to items on the Agenda and other matters that are of mutual interest. *3 minutes per person; 15 minutes max*

25/34 Clerk's Report *5 minutes*
To receive and note the update on action points from the last meeting.

25/35 Finance and General Purposes *25 minutes*
(a) To receive a budget update.
(b) To receive the Internal Audit Report for 2024/25.
(c) To approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2024/25.
(d) To approve and sign the Accounting Statements (Section 2) of the AGAR for 2024/25.

- (e) To note the dates of the period for the exercise of public rights as 4th June to 15th July 2025.
- (f) To agree an additional £200 for expenses incurred for Party in the Park 2025.
- (g) To note the cost of the 2025/26 insurance premium (as part of a three-year agreement) and the change to Ecclesiastical Insurance Office plc.
- (h) To permit Mega Inflatables to hold event(s) during the summer holidays.

25/36 Traffic

10 minutes

- (a) To receive an update on traffic matters.
- (b) To agree (i) for ECC to include Hadfelda Square car park in the list of locations named in the electric vehicle charging project tender documents that suppliers will bid on; (ii) to sign the collaboration agreement.

25/37 Environment

10 minutes

To approve the Environmental Action Plan.

25/38 Stone Path Meadow

5 minutes

To receive an update on the meadows.

25/39 Section 106 Funds

10 minutes

- (a) To receive an update on Section 106 funds and projects.
- (b) To consider the quote from ETC Sports (tennis court contractor) for trenching works for the new electric supply to the tennis courts.

25/40 Communications

5 minutes

To receive an update on communications.

25/41 Keith Bigden Memorial Ground

5 minutes

To receive an update on the KBMG.

25/42 Youth Services

5 minutes

To receive an update on Youth Services.

25/43 Devolution

5 minutes

To receive an update on the local government reorganisation.

25/44 Accounts for Payment

5 minutes

To agree the accounts for payment for May 2025.

25/45 Announcements

5 minutes

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 30th May.
The timings given above are for the Chairman's guidance.*

Date of next Parish Council Meeting – Monday 7th July 2025