

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING  
HELD ON MONDAY 2<sup>ND</sup> JUNE 2025  
IN THE VILLAGE HALL AT 7.30PM**

**Those present:**

Cllr M Renow (Chairman)  
Cllr D Broddle  
Cllr T Munt  
Cllr T Short  
Cllr S Smith  
Cllr D Wallace  
Clerk  
6 members of the public

**25/27 Apologies for Absence**

Apologies received and accepted from Councillors Weale, Elliston and Purser.

**25/28 Minutes**

The Minutes of the Parish Council Meeting held on 12<sup>th</sup> May 2025 were agreed and signed as a correct record.

**25/29 Declarations of Interest**

Councillor Wallace in item 25/44.

**25/30 Essex County Councillor (ECC) Update**

Councillor Louis was not present.

**25/31 Braintree District Councillor (BDC) Update**

Councillor Dervish was not present.

**25/32 Introduction from Mark Cain – Professional Tennis Coach**

An introduction was received from Mark Cain.

**25/33 Public Participation**

None.

**25/34 Clerk's Report**

The Clerk's Report was received and noted.

**25/35 Finance and General Purposes**

- (a) The budget update was received.
- (b) The Internal Audit Report for 2024/25 was received.
- (c) **It was resolved** to approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2024/25.
- (d) **It was resolved** to approve and sign the Accounting Statements (Section 2) of the AGAR for 2024/25.
- (e) The dates of the period for the exercise of public rights as 4<sup>th</sup> June to 15<sup>th</sup> July 2025 were noted.
- (f) **It was resolved** to agree an additional £200 for expenses incurred for Party in the Park 2025.
- (g) The cost of the 2025/26 insurance premium (as part of a three-year agreement) and change to Ecclesiastical Insurance Office plc were noted.
- (h) **It was resolved** to permit Mega Inflatables to hold event(s) during the summer holidays on the recreation ground. A donation will be requested towards the ground maintenance.

*Powers: Local Government Act 1972 s.111; Accounts and Audit Regulations 2015.*

## 25/36 Traffic

- (a) No update at this time.
- (b) **It was resolved** (i) to agree for ECC to include Hadfelda Square car park in the list of locations named in the electric vehicle charging project tender documents that suppliers will bid on. (ii) The signing of the collaboration agreement was deferred to the next meeting pending further information.

*Powers: Local Government Act 1972 s.111.*

## 25/37 Environment

Following an update, **it was resolved** to approve the Environmental Action Plan.

*Powers: Environment Act 2021*

## 25/38 Stone Path Meadow

An update on the meadows was received.

## 25/39 Section 106 Funds

- (a) An update on S106 funds and projects was received.
- (b) **It was resolved** to agree the quotes from ETC Sports at £5,827 + VAT and Fairstead Electrical at £2,388 + VAT to carry out works for the new electric supply to the tennis courts.

*Powers: Local Government Act 1972 s.111.*

## 25/40 Communications

An update on communications was received.

## 25/41 Keith Bigden Memorial Ground

An update on the KBMG was received.

## 25/42 Youth Services

An update on youth services was received.

## 25/43 Devolution

No update at this time.

## 25/44 Accounts for Payment

**It was resolved** that the accounts for payment for May 2025 be approved as follows:

Staff costs	£6,224.83
Wallace Arboriculture and Groundcare	£2,315.50
The Maid Service	£45.00
Braintree District Council	£183.00
Andrew Smith Print Limited	£390.00
SSE	£693.32
Unity Trust Bank	£10.35
Mobile Thrones Ltd	£711.00
AndIT Consulting	£50.00
Hatfield Peverel Community Association	£586.66
BT	£60.16
Clear Councils	£1,496.37
Edge IT	£204.00
My PT	£300.00
Lloyds Bank	£199.05
Colchester Borough Council	£21.24
C Truman (expenses)	£24.31

*Councillor Wallace abstained.*

**25/45 General Announcements**

- The 2025 village tree survey has been completed.

**The meeting closed at 9.05pm**

**The next meeting will be held on Monday 7<sup>th</sup> July 2025**