

Clerk to the Council  
Sarah Gaeta

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28<sup>th</sup> July 2021

**To: Members of Hatfield Peverel Parish Council**

**You are hereby summonsed to attend**

**THE PARISH COUNCIL MEETING  
TO BE HELD IN ROOM 2 AT THE VILLAGE HALL  
ON MONDAY 2<sup>ND</sup> AUGUST 2021 AT 7.30 PM**

**for the purpose of transacting the following business.**

*SL Gaeta*

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Clerk to the Council

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**A G E N D A**

**21/56 Apologies for Absence**

**21/57** Minutes of the Parish Council Meeting held on 7<sup>th</sup> July 2021 to be taken as read and signed as a correct record by the Chairman.

**21/58** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct that took effect from 1st July 2012 provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.

**21/59 Essex County Councillor Update** *5 minutes*  
To receive an update from ECC Councillor Derrick Louis.

**21/60 Braintree District Councillor Update** *5 minutes*

**21/61 Public Participation session**  
With respect to items on the Agenda and other matters that are of mutual interest.  
*3 minutes per person; 15 minutes max*

**21/62 Clerk's Report** *5 minutes*  
To receive and note the update on action points from the last meeting.

**21/63 Burial Ground** *2 minutes*  
Report of interments and memorials.

**21/64 Planning***20 minutes*

The following applications to be considered:

**21/02085/FUL** – Erection of 1x4 bedroomed two-storey detached dwellinghouse on land adjacent to Priory Farm Cottages, Sportsmans Lane, Hatfield Peverel.

**21/02036/HH** – Two-storey side extension and single-storey rear extension at 14 Baker Avenue, Hatfield Peverel.

**21/01835/FUL** – Erection of single-storey side extension, relocation of toilet block, installation of new bi-fold doors and erection of temporary steel site container, with removal of existing storage container at Hatfield Peverel Sports Ground, Wickham Bishops Road, Hatfield Peverel.

**21/02297/HH** – Erection of single-storey side and rear extensions, raising of roof and construction of rear dormer at Woodcote, London Road, Hatfield Peverel.

**21/02243/HH** – Two-storey rear extension, internal alterations and single-storey rear extension to existing detached garage at Thatched Cottage, The Green, Hatfield Peverel.

**21/02007/TPO** – Tree works at Oakleigh House, Crabb's Hill, Hatfield Peverel.

**21/65 Finance and General Purposes***10 minutes*

To receive the July budget update.

To note the payment of £27.75 to Unity Trust Bank by direct debit for the first quarter's service charge.

To discuss and decide whether to donate £2,000 to St Andrew's Church towards the erection of new fencing.

**21/66 Neighbourhood Development Plan***5 minutes*

To receive an update on the review of the NDP.

**21/67 Heritage***5 minutes*

**Motion:** The Parish Council to approve the application for a District Councillor Community Grant to help fund historical research of non-designated heritage assets.

**21/68 Environment***5 minutes*

**Motion:** The Parish Council to replace the metal bench at the Nounsley play area with a recycled plastic bench at a cost of £599 (including VAT).

**21/69 Traffic***20 minutes*

To receive an update on traffic matters.

To discuss and decide on the Parish Council's response to the A12 Chelmsford to A120 widening scheme statutory consultation.

**21/70 KBMG***20 minutes*

To consider granting permission for the KBMG lease holders to use the slope for vehicles, accepting and adopting the Risk Assessment carried out and implementing the mitigation measures outlined.

To consider compiling a full scope of works for the slope improvement at the KBMG site and advertising this on the Contracts Finder website.

To discuss and decide whether to donate £5,000 - £10,000 to the Football Club to support the cost of the proposed development of the Clubhouse.

**21/71 Matters for Permission***10 minutes*

To discuss and decide if permission will be granted for the following:

- (a) Charity Day at the recreation ground.
- (b) Vegan food trailer on Parish Council land.

- 21/72 Domestic Abuse Awareness** *7 minutes*  
A speech to raise awareness of domestic abuse and supporting victims and their families
- 21/73 Accounts for Payment** *2 minutes*  
To agree the accounts for payment for July 2021.
- 21/74 General Announcements** *5 minutes*
- 21/75 Motion:** *20 minutes*  
Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this item to consider the potential purchase of land for allotments (confidential report dated 28<sup>th</sup> July 2021).

*Please direct any questions relating to items on the agenda to the Clerk by 9am on Friday 30<sup>th</sup> July.*

**Date of next Parish Council Meeting – Monday 6<sup>th</sup> September**