

**MINUTES OF THE HATFIELD PEVEREL PARISH COUNCIL MEETING
HELD ON MONDAY 2ND AUGUST 2021
IN THE VILLAGE HALL AT 7.40PM**

Those present:

Cllr C Dervish (Chairman)
Cllr M Renow
Cllr D Wallace
Cllr T Munt
Cllr D Broddle
Cllr Knightbridge
Cllr M Elliston
Essex County Councillor D Louis
District Councillor D White
Clerk
3 members of the public

21/56 Apologies for Absence

Apologies were received and accepted from Councillors Weale, Shaw, Gallifant, Howlett and Greaves.

21/57 Minutes

The Minutes of the Parish Council Meeting held on 7th July 2021 were agreed as a correct record.

21/58 Declarations of Interest

Councillor Wallace in handyman matters and item 21/68.
Councillor Broddle in planning application 21/02085/FUL.

21/59 Essex County Councillor Update

Councillor Derrick Louis gave an update on the following:

- Met with Councillor Scott (new Highways cabinet member) to discuss outstanding issues.
- 'Hatfield Peverel by-pass' – there are three different costed options. Lobbying for part-funding and for Highways England to acknowledge that this needs to happen at the same time as A12 widening scheme.
- Herts Police, Fire and Crime Commissioner running a scheme – details forwarded to Roger Hirst who has passed them on to Essex Police as it is an operational matter.
- Locality Fund – Councillor Shaw has submitted an expression of interest for heritage funding as part of the pre-screening process. Deadline for applications is 31st December, with all funds spent by 31st March.

21/60 Braintree District Councillor Update

Councillors Dervish and White gave an update on the following:

- Tree initiative – Environment Advisory Group to discuss.
- Councillor grants available.
- Electric car charging – Hadfelda Square car park to be suggested as potential site.
- Promoting awareness of domestic abuse. (Councillor Dervish)
- Focusing on health and disability. (Councillor White)

21/61 Public Participation

The following matters were raised:

- Tree Warden reports are good – could there also be a recommendation included?
- Allotments yield very little; some allotment holders may not be happy if fees were to be increased.
- Four people working on the heritage scheme; it is hoped that phase 1 will be funded with a District Councillor grant.
- During lockdown, Essex Library Service opened up the ancestry database; now stopped.
- Planning application 21/0285/FUL – the Heritage Warden has submitted a report.
- Air quality monitoring latter part of this year by Braintree District Council.

21/62 Clerk's Report

The Clerk's Report was received. The following actions were removed: 20/187.

21/63 Burial Ground

An application for an additional memorial on plot 529 was approved.

An application for a memorial on plot 481C was approved.

Fees received for July: £200.

21/64 Planning

The following applications were considered:

21/02085/FUL – Erection of 1x4 bedroomed two-storey detached dwellinghouse on land adjacent to Priory Farm Cottages, Sportmans Lane, Hatfield Peverel. **Objection.** *Cllr Broddle abstained.*

21/02036/FUL – Two-storey side extension and single-storey rear extension at 14 Baker Avenue, Hatfield Peverel. **No comment.**

21/01835/FUL – Erection of single-storey side extension, relocation of toilet block, installation of new bi-fold doors and erection of temporary steel site container, with removal of existing storage container at Hatfield Peverel Sports Ground, Wickham Bishops Road, Hatfield Peverel. **No comment.**

21/02297/HH – Erection of single-storey side and rear extension, raising of roof and construction of rear dormer at Woodcote, London Road, Hatfield Peverel. **No comment.**

21/02243/HH – Two-storey rear extension, internal alterations and single-storey rear extension to existing detached garage at Thatched Cottage, The Green, Hatfield Peverel. **No objection other than requirement for completion within listed building principles.**

21/02007/TPO – Tree works at Oakleigh House, Crabb's Hill, Hatfield Peverel. **Tree Warden's report to be submitted.**

21/65 Finance and General Purposes

The July budget update was received with no questions.

The payment of £27.75 to Unity Trust Bank by direct debit for the first quarter's service charge was noted.

It was resolved that the Parish Council would not make a donation of £2,000 to St Andrew's Church towards the erection of new fencing. The Clerk advised against proceeding as lawfulness cannot be established.

21/66 Neighbourhood Development Plan (NDP)

An update on the review of the NDP was given.

21/67 Heritage

It was resolved that the Parish Council to approve the application for a District Councillor Community Grant to help fund historical research of non-designated heritage assets.

21/68 Environment

It was resolved that the Parish Council to replace the metal bench at the Nounsley play area with a recycled plastic picnic bench at a cost of £599 (including VAT). *Councillor Wallace abstained.*

21/69 Traffic

An update on traffic matters was received. The Chairman of the Traffic Advisory Group (TAG) was asked to complete the Parish Council's response to the A12 Chelmsford to A120 widening scheme statutory consultation. The Clerk will submit the response.

The meeting noted the resignation of Ron Elliston from the TAG. He was thanked for his support over the years.

21/70 KBMG

(a) It was resolved that the Parish Council to (i) grant temporary permission for the Football Club to use the top of the slope at the KBMG site for parking; (ii) adopt the Risk Assessment carried out. The Football Club will be requested to follow the measures highlighted in the Risk Assessment. The Parish Council reserves the right to withdraw permission at any time. *Councillor Wallace abstained; Councillor Broddle voted against.*

The decision on whether to compile a full scope of works for the slope improvement at the KBMG site was deferred until the medium/long-term vision plan for the site has been completed.

(b) It was resolved that the Parish Council would not make a donation of £5,000 to the Football Club to support the cost of the proposed development of the clubhouse.

21/71 Matters for Permission

(a) It was resolved that the Parish Council to grant permission for a Charity Day at the recreation ground in September.

(b) It was resolved that the Parish Council would not grant permission for a vegan food trailer on Parish Council land.

21/72 Domestic Abuse Awareness

The Clerk read out a statement highlighting domestic abuse. Councillor Dervish is keen to work with local agencies to support victims and their families.

21/73 Accounts for Payment

It was resolved that the accounts for payment for July 2021 be approved as follows:

HM Revenue & Customs	£441.33
Plusnet	£46.49
Braintree District Council	£143.00
Staff costs	£2,635.15
DW Maintenance	£1,775.50
Society of Local Council Clerks	£144.00
Hatfield Peverel Community Association	£180.00

Office Furniture Online	£82.80
AndIT Consulting	£2,080.00
The Maid Service	£38.00
Lloyds Bank (office expenses)	£271.67
Greenfields	£93.20
Essex Association of Local Councils	£336.00
Mortimer Contracts	£216.00

Councillor Wallace abstained

21/74 General Announcements

No matters were raised.

21/75 Confidential Item

- (a) It was resolved that** under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2), the Parish Council to exclude members of the public for the duration of this item.
- (b) It was resolved that** the Parish Council to suspend Standing Order 3(x) to allow the meeting to extend beyond 2½ hours in duration.
- (c) It was resolved that** the Parish Council to make an offer for both areas within the range recommended in the Confidential Report dated 28th July 2021.

The meeting closed at 10.40pm

The next meeting will be held on Monday 6th September 2021